

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representativity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

COLLEGE OF LAW AND MANAGEMENT STUDIES
GRDAUATE SCHOOL OF BUSINESS AND LEADERSHIP
TEACHING ASSISTANT (4 posts)

REF NO.: GSBL-TEAS

The Graduate School of Business and Leadership seeks to appoint Teaching Assistants to provide career mentoring for the Master of Business Administration (MBA) and the Postgraduate Diplomas in Business Administration.

The successful candidate appointed to this *ad hoc* position will be required to serve as the first point of contact for students seeking clarification on course content or assignments, to hold mentoring sessions and teaching/tutorial sessions, and to provide regular reports on students' progress to the course coordinator. The successful candidate will also be expected to assist students with assigned learning activities, helping them with research queries, data collection and analyses processes, academic writing and also guide students with queries relating to ethical clearance.

MINIMUM REQUIREMENTS:

- Registered for relevant doctoral degree;
- Successfully defended their doctoral research proposal
- Successfully obtained their ethical clearance for their most recent research
- Tutoring/Teaching experience at a tertiary institution;
- Demonstrable computer experience in scientific packages, word processing, spreadsheets, etc.

The closing date for receipt of applications is 18 May 2026. The University, however, reserves the right to re-advertise the above position to facilitate further searches and increase the pool of applicants, and the right to not appoint and/or stop the recruitment process at any stage.

Enquiries regarding this post may be directed to Prof J. Dubihlela by email: dubihlelaj@ukzn.ac.za

Applicants are required to complete the relevant (Support) application form which is available on the Vacancies website at www.ukzn.ac.za under vacancies.

Completed applications must be sent to Kiru Naidoo: Naidook87@ukzn.ac.za

Advert Reference Number **MUST** be clearly stated in the email subject line.

Please note that due to the large number of applications we envisage to receive; only shortlisted candidates will be contacted

Kindly note that the University of KwaZulu-Natal ("the University") is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 "POPIA") submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University's recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as