

The University of KwaZulu-Natal is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups per our Employment Equity Plan, including persons living with disabilities.

COLLEGE OF HUMANITIES
OFFICE OF THE COLLEGE DEAN OF TEACHING & LEARNING,
HUMANITIES EXTENDED CURRICULUM PROGRAMME
BSS4 STUDENT COUNSELLOR (ONE POST)
(EXTERNALLY-FUNDED FIXED-TERM APPOINTMENT)
PIETERMARITZBURG

The BSS4 programme caters to students from disadvantaged educational backgrounds to redress historical inequalities. The College of Humanities (CHUM) is appointing a qualified, registered psychologist to the Counsellor position. The Counsellor will work in the Bachelor of Social Science Extended Curriculum degree (BSS4) programme at the Pietermaritzburg Campus. The Counsellor will be appointed on a fixed-term contract for eight months. The post is renewable, subject to the incumbent's performance and funding availability. Given the nature of the work and time to assist this target group of students in this programme, the successful applicant should **not hold a dual/ concurrent substantive position outside or within UKZN**. This post requires contact/ in-person work at UKZN. The Counsellor must be able to provide individual psychotherapy, career, psycho-social counselling, and academic advising for all BSS4 students in the undergraduate programme at all levels of study. They must also contribute to developing appropriate and reliable instruments/tools that facilitate the efficient tracking, recording, monitoring, and evaluation of the support provided, and demonstrate a willingness to use digital technologies.

The successful applicant is line-managed by the BSS4 coordinator for the respective campus. The Incumbent must be able to work independently and under pressure. Have a high level of personal integrity and ability to deal with sensitive issues delicately and diplomatically while maintaining complete discretion and confidentiality. Have good interpersonal and client service skills to enable successful liaison and interaction with all University stakeholders, including Student Support Services. Must demonstrate an ability to communicate (written and verbal proficiency) professionally in English, with proficiency in IsiZulu being an advantage. Must have no criminal record.

Minimum Requirements: *Applicants must meet the following minimum requirements:*

- Must have completed and graduated with a Master's degree in Psychology (notably Counselling Psychologist, Educational Psychologist or Clinical Psychologist). Currently registered for a PhD in Psychology will be an advantage
- Current and active registration with the Health Professions Council of South Africa (HPCSA) as one of the following: Counselling Psychologist, Educational Psychologist or Clinical Psychologist
- Traceable employment history: Two years of experience with developing and facilitating life-skills workshops **and** two years of experience in psychotherapy
- Experience undertaking research and administering, extracting and analysing all sources of data, with experience in preparing reports and presenting results

The remuneration offered is in line with the UKZN fixed-term pay rates. The closing date for receipt of the application and supporting documents is 30 April 2026, 16h00. Any applicants who do not submit the online application and email the required supporting documents by this due date the application will not be considered. Applicants are required to submit their applications via the online form. To apply, please click on the link: <https://forms.office.com/r/sSs8ZpYWE1> .

Please note that once you have completed the online application form, you must email copies of the following to Ms S'phindile Shandu at shandus4@ukzn.ac.za . Please ensure that these are in PDF format and that the relevant documents are certified.

- ID or Passport
- Work and Study Visa (non-RSA citizen)
- Certified copies of Master's and/or PhD certificates
- Full academic transcripts
- Copies of any short learning courses or workshops/ training
- HCPSA certificate of registration - valid and current
- Full CV

Only short-listed candidates will be contacted. No emailed or late applications will be considered. The College of Humanities reserves the right not to make any appointments and verify all information candidates provide.

Kindly note that the University of KwaZulu-Natal ("the University") is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 "POPIA") submitted by candidates when applying for positions at the University. The University will endeavour to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.