

SCHOOL OF ARTS
APPLICATION FOR APPOINTMENT AS A TUTOR
IN THE DISCIPLINE OF *
(* Delete whichever is not applicable)

Any person appointed as a Tutor in this school must:

- Attend ALL tutorials for the module that they are assigned;
- Arrive on time and prepared to provide assistance to the students of the module;
- Attend meetings with the Academic in charge of the module when required;
- Attend lectures for the module as agreed to with the Module Coordinator
- Be a registered student: no registration = no pay. Non-South African students are hereby reminded that all foreign students are required to have a valid study permit/visa: no study/work visa = no pay.

1. PERSONAL DETAILS

First Names:			
Surname:			
ID Number:		Date of Birth:	
Race:		Gender:	
Nationality:			
Non-South Africans to provide Study Permit No			
Contact Number:			
E-mail Address:			

2. ACADEMIC DETAILS

COMPLETED LEVEL OF STUDY	1 st / 2 nd / 3 rd year / Honours / Masters / PhD
CURRENTLY REGISTERED FOR	
Years registered for this degree:	
IF NOT REGISTERED, PLEASE PROVIDE REASON FOR NON-REGISTRATION.	

3. PREVIOUS EXPERIENCE

Please provide details of all previous academic work experience you have (e.g. if you have previously been employed as a demonstrator indicate this and state year of appointment and modules demonstrated):

4. MODULES FOR WHICH I WOULD LIKE TO BE CONSIDERED AS A TUTOR:

MODULE	REASON FOR THIS PREFERENCE

5. OTHER APPLICATIONS:

If you have applied to any other sector of this School or to another School/College for appointment this year as a Tutor or any other position, please provide details:

POSITION APPLIED FOR	DISCIPLINE / SCHOOL?	PLEASE INDICATE IF YOUR APPLICATION WAS SUCCESSFUL

NAME

SIGNATURE

DATE

For Masters and PhD students only**Declaration from Supervisor**

I, the undersigned, supervisor of the abovementioned student, give my support for my student to demonstrate for the courses as mentioned in this document. I hereby also accept that should there be any insubordination by my student, I shall assist in the matter.

(Name)

/ / (Date)

(Staff number)

(Signature)

FOR OFFICIAL USE ONLY:

MODULE TO BE TUTORED: _____

HAS STUDENT PROVIDED ALL DOCUMENTATION REQUIRED TO COMPLETE
THE APPOINTMENT?

YES / NO