

University of KwaZulu-Natal is committed to meeting the objectives of Employment Equity to improve representativity within the Institution

Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan

ASSISTANT FINANCIAL AID ADVISOR

(Six MONTH FIXED TERM)

HOWARD COLLEGE CAMPUS

REFERENCE NO.: SFHC-01

The successful candidate will report to Head of Campus and will provide administrative and advisory services to students in respect of: NSFAS Grants, Bursaries and Scholarships.

Minimum Requirements:

- Matric plus a 3-year Qualification in a business-related area
- Three years relevant experience working with the Public and/or students in a public service/financial environment
- Experience in financial administration, including extensive use of MS Word and MS Excel spread sheets.
- Knowledge of the National Credit Act
- Knowledge of Integrated Software System

The remuneration will be in accordance with the University's policy on fixed term appointments.

Enquiries and details regarding this post, as well as requests for the job profile may be directed to Miss Makhosi Ndelu: Ndelu@ukzn.ac.za.

The closing date for receipt of applications is Monday 26th January 2026

The university reserves the right not to make an appointment.

Applicants are required to complete the relevant application form that is available on the Vacancies page of the University website at <http://vacancies.ukzn.ac.za/Home.aspx>

Completed application forms may be sent to: Malinga@ukzn.ac.za