

**COLLEGE OF HEALTH SCIENCES
STUDENT SUPPORT SERVICES**

**SWAT PROGRAMME – 2026 FIRST YEAR EXPERIENCE (FYE) MENTORS
FIXED TERM CONTRACT POSITION**

Reference: CHS FYE Mentor/2026

Closing date: 31 October 2025

The College of Health Sciences, Student Support Services seeks to employ registered senior students in their respective disciplines as First Year Experience (FYE) Mentors for the 2025 academic year. The successful incumbents will receive training upon appointment and commence duties thereafter.

Minimum requirements

1. Registered senior student in the College of Health Sciences (2nd year and above)
2. Good academic record
3. Must have up to 10 **hours per month** available to devote to the FYE Programme
4. Must have experience in working with online learning platforms
5. Able to use video conferencing tools such as Zoom and MS Teams
6. FYE Mentors must complete the full online Mentorship training before commencing duties

Key Functions

- Engage with and support first year students on the Digitised online first year experience programme
- Monitor uptake and completion of the Digitised FYE Programme
- Record and track attendance to interventions, maintain registers of contact with first year students
- Attend compulsory training, supervision and debriefing sessions
- Promptly refer students in need to Student Support Services (Student Counsellors or FYE Coordinator)
- Compile monthly statistical and narrative reports of mentoring sessions and number of contacts with mentees
- Complete all evaluations and impact assessments

A FYE Mentor must display the following skills and attributes:

- Maintain strict confidentiality
- Uphold the REACH-t Principles
- Good communication and interpersonal skills (tolerant, patient and open-minded)
- Good group facilitation skills and encourage participation
- Team enhancing behaviour
- Display good leadership skills
- Willingness to be in a supporting role with diverse student groups on virtual platforms as well as in person
- Be reliable and committed
- Be independent and self-disciplined
- Have effective time management and administrative skills

Applicants must complete the attached form,

http://vacancies.ukzn.ac.za/Libraries/General_Documents/Application_form_-_Support.sflb.ashx and submit it to Mbali Mngadi at MngadiM@ukzn.ac.za Incomplete applications and application not submitted via the attached form will not be considered. For enquiries regarding this position, please contact Bonakele Langa at Langab@ukzn.ac.za

FYE Mentors may NOT commence mentoring sessions, nor claim an allowance without completing the full training sessions. Duties and payment do not occur during recess periods