

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

COLLEGE OF AGRICULTURE, ENGINEERING AND SCIENCE

PRINCIPAL ACADEMIC DEVELOPMENT OFFICER (1 POST) – Grade 8

CENTRE FOR ACADEMIC SUCCESS IN SCIENCE AND ENGINEERING (CASSE)

TEACHING AND LEARNING SPECIAL PROJECT

FIXED-TERM APPOINTMENT: (1 YEAR)

PIETERMARITZBURG CAMPUS

REFERENCE NO: CASSE/06/2025

The incumbent will be responsible for academic advising; administration and management of academic support programmes (including Supplemental Instruction [SI], Writing Place, Hot Seat Tutoring, Residence Tutorials, Matric Helpline Programme, Peer Mentoring and the First Year Experience programme); training of tutors and SI leaders; monitoring student performance; conducting teaching and learning research; as well as any other duties assigned by the Head of Centre: CASSE and the Dean: College Teaching and Learning. The role may also involve teaching and learning initiatives and academic development within the schools in CAES. The incumbent may be required to travel off campus periodically, and to work overtime and on weekends.

The incumbent will report to the Head of CASSE.

Minimum Requirements:

- A Master's degree in any qualification in Agriculture, Engineering or Science.
- At least three years of proven experience in academic advising, academic monitoring and overseeing educational support programmes.
- Evidence of teaching and learning research, data analyses, computer literacy and skilled reporting.
- Unendorsed code 08 driver's license.

Preferred additional qualifications:

- A doctoral degree in any qualification in Agriculture, Engineering or Science.
- Supplemental Instruction leaders training certification.
- Academic advising certification.

Enquiries and details regarding this post may be directed to Ms Sinenhlanhla Ntshangase, email: NtshangaseS4@ukzn.ac.za

The remuneration offered will be in accordance with REMCO approved UKZN Fixed Term Rates of pay.

The closing date for receipt of applications is Wednesday, 22 October 2025.

Applicants are required to click the link below, complete the application form and submit before the deadline.

<https://forms.office.com/r/fiv86HyTvH>

Alternatively, you can scan the QR code and complete your responses.



The Centre for Academic Success in Science and Engineering reserves the right not to fill the post.

Kindly note that the University of KwaZulu-Natal ("the University") is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 "POPIA") submitted by candidates when applying for positions at the University. The University will endeavour to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process. We refer you to the University's relevant Section 18 notice at -

http://vacancies.ukzn.ac.za/Libraries/General_Documents/Section_18_Notice_-_Employees_and_Potential_Employees.sflb.ashx