

The University of KwaZulu-Natal (UKZN) is committed to employment equity with the intention to promote representativity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

COLLEGE OF HUMANITIES

**USINGA RESEARCH ASSISTANT
12 Months Fixed Term Appointment
SCHOOL OF SOCIAL SCIENCE
HOWARD COLLEGE CAMPUS
REFERENCE NO: SOSS: URA01/2025**

The School of Social Sciences seeks to employ 3 Research Assistants and will be responsible for day-to-day support of research activities, including data collection, data entry, literature review, and assisting with reporting and fieldwork coordination. USINGA is a health and demographic surveillance node of the South African Population Research Infrastructure Network (SAPRIN).

Successful applicants will be expected to support the research team with day-to-day activities, including data collection and management, literature reviews, and assisting with analysis and reporting.

The successful candidate will be reporting to the Research Coordinator

MINIMUM REQUIREMENTS:

- A relevant Masters degree (e.g., Social Sciences, Population Studies or Development Studies)
- One year (1) of experience in research support, data collection and analysis.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint).
- Proficiency in data analysis software (e.g., STATA, R, NVivo)
- Experience in report writing, data entry, and record-keeping.

For queries, contact USINGA on USINGA@ukzn.ac.za

The closing date for receipt of applications is Thursday, 25 September 2025

Please state the job title and the reference in the subject line

Applicants are required to submit the following:

- A comprehensive CV outlining the relevant experience.
- Certified copies of certificates.

Applications must be emailed to USINGA@ukzn.ac.za.