

## DAAD-NRF IN-COUNTRY MASTERS AND DOCTORAL SCHOLARSHIP PROGRAMME

### CALL FOR APPLICATIONS FOR 2015

#### 1. Objective

As part of the “**In-Country Scholarship Programme**”, in which more than two dozen African universities and university networks participate and which annually supports some 1000 African postgraduates, **DAAD (German Academic Exchange Service) in partnership with the National Research Foundation (NRF)** is able to offer scholarships for postgraduate studies at South African universities. The programme is co-funded by the **German Federal Ministry of Economic Cooperation and Development (BMZ)** and the **National Research Foundation (NRF)**. The scholarship is aimed at future academic staff development without neglecting other sector demands for academically trained personnel.

The NRF lauds this contribution of the German government as being of invaluable support to its own efforts of significantly increasing the number of post-graduate candidates receiving quality education & training; of contributing significantly to our national efforts of human capital development, especially at our tertiary institutions but also for the public and private sectors; and of tangibly engaging in the South African PhD Project and, thereby, fulfilling one of the key strategic objectives of the NRF VISION 2015.

#### 2. Target Group

**DAAD and NRF offer up to 100 new scholarships for Master's and Doctoral studies in 2015.**

The programme addresses young and rising candidates who aim at acquiring a master's or doctoral degree. Preference will be given to full-time registered young South Africans. South African permanent resident university staff-members studying towards a doctoral qualification will also be considered.

### 3. Scholarship Details

The scholarships are designed for students enrolled in full-time two-year Master's courses or three-year doctoral degree studies. **Please Note: The initial award is for one year only. For extensions of the award an annual progress report will have to be completed by the applicant, with input from the supervisor of the proposed research, and submitted to the NRF via the university financial aid/ post graduate/ research office.**

Scholarship values are as follows:

**Master's degree : ZAR 70 000.00 p.a.**

**PhD degree : ZAR 100 000.00 p.a.**

Students upgrading from a Master's degree to a PhD are expected to complete an annual progress report, stating clearly that they have upgraded their studies. Upgrades will be included in the DAAD/NRF Joint In-Country Scholarship Programme.

Scholarship holders are not allowed to change to any other DAAD or NRF funding streams during the tenure of the award. However scholarship holders are encouraged to apply to other funding streams/ programmes on completion of their funding (e.g. completion of Master's degree and wanting to apply for doctoral funding).

Additional research funds and travel grants to conferences are not awarded to awardees on this scholarship: the exception will be for the short term (2-6 months) research visits to Germany mentioned below.

### 4. Short-term research scholarships (2 - 6 months) tenable at a German university

The scholarship-holder may apply for a short-term research fellowship (duration 2-6 months) in Germany where parts of the thesis-related research would significantly gain from this research visit because of required equipment, co-supervision or similar reasons. The applicant will have to present a current invitation by a German professor who is willing to supervise the research during the envisaged stay in Germany. A convincing letter of motivation and a clearly defined time schedule for the research stay must be attached.

Application forms for these short-term research fellowships and further information can be obtained from:

[daad@wits.ac.za](mailto:daad@wits.ac.za)

## 5. Eligibility Criteria

Please carefully read through the eligibility criteria before applying.

- Applicants must be South African citizens or hold permanent residence status in South Africa in the latter case, both certified proof of university employment and residency must be provided.
- Applicants must have obtained a minimum accumulative grade average of 65% in the previous degree to be considered.
- Female candidates and those belonging to designated groups are particularly encouraged to apply.
- Applicants' last qualification should not be obtained longer than six years prior to year of application.
- Applicants may come from all those fields of study that have a strong relevance to the national development of the country. Fields include: the natural sciences, mathematics, ICT, engineering, agricultural sciences, applied social sciences. Humanities applications will be considered if the research has a development related focus.
- Applicants who already hold a qualification for the level of funding they are applying for are not eligible.
- Scholarships-holders are allowed to hold supplementary bursaries, grants or emoluments which may be capped in line with NRF and university policies
- The scholarship must **not** be held simultaneously with a bursary/scholarship from any other NRF source, NRF administered source, and DAAD administered source or other government sources without prior NRF / DAAD permission.
- If the applicant does receive any supplementary funding during the duration of the scholarship, this has to be declared to the NRF/ DAAD.
- Scholarship-holders must not hold full-time salaried employment during the duration of the scholarship. They will be allowed to undertake a maximum of 12 hours of employment which includes teaching, tutorials, and assistance or demonstration duties per week on average.

- University staff members applying into the programme will have to provide a supporting letter from their human resource department clearly indicating their working hours and status of employment during the tenure of the award.

## 6. Application Documents

The following documents are required in the application attachment section.

- Proof of South African Identity Document (ID) or proof of Permanent Residency together with letter indicating university employment (if applicable, only at PhD levels).
- Official and certified university degree certificates and transcripts indicating a minimum accumulative academic requirement of 65% in previous degree.
- Admission letter indicating full time registration (if available). This will be required if successful.

**Please note the following:** All required documents must be attached as one PDF file in the following order: Identity document, proof of permanent residence and university employment letter (if applicable), certified university and transcripts, letter of admission (if available).

It is the responsibility of the student to find a suitable supervisor and ensure that the supervisor supports the application.

## 7. Application Procedure

Applications must be submitted through an online application process to the NRF.

**Applicants can apply for the DAAD/NRF In-Country Scholarship Programme by accessing the link:**  
<https://nrfs submission.nrf.ac.za/>

- **Register/ Login using your ID number and password.**
- Select “create new application” from the list of existing calls.
- Select the call for which you are applying to: DAAD-NRF In-Country Masters and Doctoral Scholarships for 2015.
- Complete all sections of the application.

- Please attach the necessary documents in **one PDF file in the following order: ID document, proof of permanent residence and university employment letter (if applicable), certified university degree transcripts, letter of admission (if available).**
- The online application will ask you for reference details, please list your supervisor as a reference. The online system will send out an email requesting an electronic reference report from your referee/s when you select the final submit button on the application. There is no need to include reference letters on the attachment section.
- Should you not follow the guidelines for attaching the necessary documents your application will not be considered.
- Remember to **submit** your application upon completion.
- Complete applications will go to the host university, for verification, before being forwarded to the NRF for further processing.
- No late submissions or incomplete applications will be considered.
- Applications that do not meet the eligibility criteria will not be considered.
- Please contact the university postgraduate office or research office if you have any queries.
- The closing date for submitting applications is **15 August 2014.**
- Your application will be directed to the NRF for further assessment and selection through a DAAD-NRF selection panel.
- A list of successful applicant's that will be funded for 2015 will be found on the NRF website under the student link towards the end of December 2014.

## 8. Selection Panel

Applications will be adjudicated by an independent selection panel consisting of South African and German experts in the various fields, which may include representatives of the DAAD and the NRF, as

well as South African and German academics and a representative of the German Embassy – Cultural or Research Division.

## 9. Selection Criteria

Applications are assessed based on academic merit, research motivation and potential. Potential indicated by referees.

The following **selection criteria** are taken into consideration:

- academic merit
- promise of research ability and potential for academic staff development indicated in referee reports and research outputs (especially for PhD applicants)
- significance and relevance of proposed research in particular to the South African context, alternatively convincing research of a national or transnational focus, alternatively a convincing explanation of the regional and or transnational relevance
- for Masters by course work: convincing motivation indicating future academic and research orientation
- leadership qualities
- previous prizes and awards
- the likelihood that the candidate will successfully complete a Master's or a doctoral degree
- capacity of institutional research support and expertise to support application
- reference letters from supervisor and referees submitted online
- German and or international study or academic experience would be an added advantage
- students are expected to follow up with their supervisors and referees in reasonable time on the submission of their recommendation reports online as this is critical to the application

## 10. Post Awarding Process

Successful candidates will be notified by the NRF regarding the NRF / DAAD Joint In-Country Scholarship award.

All successful candidates should complete all the necessary documents / conditions of grant related to the acceptance of the award sent by the NRF.

An Annual Progress report must be submitted to the NRF by the scholarship-holder and the supervisor in order for the scholarship to be renewed on a yearly basis.

The DAAD / NRF may, during the course of the scholarship, hold annual research events – Winter or Summer Research Schools - which the scholarship-holder is expected to attend. The same applies should the scholarship holder be invited by representatives of the German diplomatic service, the DAAD or the NRF for award ceremonies or other events.

## 11. Renewal of Scholarship

An annual (or shorter) extension of the scholarship is possible upon individual request and receipt of a university report proving good study progress in each individual case.

**Applications for renewal should be completed on the NRF Submission System during the Call for Annual Progress Reports by the NRF and submitted through the Research Office / Postgraduate Office / Financial Aid Office / Bursary Office;** the university designated authorities will validate the application and forward it to the NRF to consider.

Scholarship holders will be notified about the outcome of their renewal through their university Research Office / Postgraduate Office / Financial Aid Office / Bursary Office.

## 12. Queries

For any further assistance and information around the DAAD/NRF In-Country Scholarship programme, please contact your institutions financial aid / bursary / postgraduate office, or the DAAD or NRF.

### **13. Additional Information on the DAAD/NRF In-Country Scholarship Programme South Africa**

#### **Follow-up contacts and evaluation of study results**

DAAD and NRF would like to strengthen and maintain contacts with former In-Country scholarship-holders. Therefore, every scholarship-holder who is about to complete his / her Master's or PhD degree will receive a questionnaire together with the final letter of award, requesting information on the result of the degree acquired, the future address and intended employment. The scholarship holder is obliged to respond to the questionnaire truthfully and to forward a certified copy of the degree certificate to the NRF. The scholarship holder gives consent for the questionnaire and certificate to be forwarded to the DAAD for their records. The university should take care that this information is transmitted to the NRF as soon as the scholarship ends.

The scholarship holder is expected to uphold contact with the DAAD and join its extensive Alumni family. Please contact the DAAD Information Centre, Johannesburg for further information ([daad@wits.ac.za](mailto:daad@wits.ac.za)).