The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representativeness within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

ETDP SETA FUNDED -GRADUATE INTERNSHIP VACANCIES (4 POSTS)
PROFESSIONAL SERVICES -UKZN
10 JUNE 2025 – 15 JUNE 2025
WESTVILLE/HOWARD COLLEGE CAMPUS

The following four graduate internship posts are available in the following departments:

IT INTERN X2: REF. NO. 000587

Requires an Intern who will:

- Provide IT support and troubleshooting to staff and students
- Assist with network and systems administration tasks
- Support digital transformation and technology enhancement initiatives
- Maintain IT inventory, assist in hardware/software installations
- Perform any additional IT-related tasks as assigned by the supervisor

Desired qualification:

- Qualification: National Diploma in Information Technology (NQF Level 6)
- Status: Unemployed graduate
- Age: 18 – 35 years
- Availability: Must be available for the full 24-month duration
- Additional: No prior full-time work experience related to the field of study

PROCUREMENT INTERN: REF. NO. 000585

Requires an Intern who will:

- Maintenance of the UKZN Supplier database
- Update current BBBEE reports
- Assist with general procurement administration

Desired qualification:

- Qualification: Degree in Supply Chain Management (NQF Level 7)
- Status: Unemployed graduate
- Age: 18 – 35 years
- Availability: Must be available for the full 24-month duration
- Additional: No prior full-time work experience related to the field of study.

ADMINISTRATION INTERN: REF. NO. 000586

Requires Intern who will responsible:

- Customer service and all administrative functions in the section
- Students Records Administration
- Assist with adhoc administrative duties

- **Desired qualification:**

- Qualification: Degree in Public Administration or related field (NQF Level 7)
- Status: Unemployed graduate
- Age: 18 – 35 years
- Availability: Must be available for the full 24-month duration.
- Additional: No prior full-time work experience related to the field of study

CLOSING DATE FOR APPLICATIONS: 15 June 2025.

Remuneration: Intern will earn a stipend.

To submit an application:

Please click on the link https://ukzn.ci.hr/applicant/index.php

or copy link to Microsoft Edge website

or click on Career Portal website found on UKZN website home page.