

**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**RESEARCH DIVISION**

**PRINCIPAL LIBRARIAN: LIBRARY INFORMATION SERVICES  
COLLEGE OF HEALTH SCIENCES  
(PEROMNES GRADE 7)  
RESEARCH DIVISION (LIBRARY SERVICES)  
(ONE YEAR FIXED-TERM CONTRACT)**

The incumbent will be responsible for all College of Health Sciences disciplines, mainly based at Medical School and some at Westville and Howard College. This post co-ordinate, manage and provide innovative leadership and dynamic human resources to support an information service to fulfill the mission and the vision of the University and the Library. The key areas of responsibility are Human resource management; Professional leadership; Information resource and systems management; Advanced research support and information training; Client relations management and liaison; and Marketing, outreach, and professional development. The Principal Librarian for Health Sciences also plays an essential role in providing the LIS services as part of the Decentralised Training Programme (DCTP) in the following hospitals: Stanger, Queen Nandi, Ngwelezane, Newcastle, Madadeni, Port Shepstone, Greys, Edendale, Northdale, Townhill and all Durban government Hospitals.

**Minimum requirements:**

- A four (4)-year relevant professional qualification in librarianship.
- A relevant Honours degree.
- Seven (7) years relevant experience of which three (3) years should be as a Personal Librarian in academic or relevant library service.
- Thorough knowledge of Library processes.
- Good understanding of the academic and research needs of a university.
- Excellent interpersonal verbal and written communication skills.
- Good organizational skills.
- The ability to work both independently and as part of a team.
- The ability to solve problems creatively.
- Accuracy and attention to detail.

Short-listed candidates may be required to undergo a skills test.

The closing date for receipt of applications is 26 May 2025.

Applicants should send their applications to Mrs Reena Govender, e-mail:  
[Govenderre@ukzn.ac.za](mailto:Govenderre@ukzn.ac.za)

**Communication will be limited to the short-listed candidates only.**