

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representation within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan

COLLEGE OF HEALTH SCIENCES

**RESEARCH ASSISTANT (Re-advertised)
(6 months Fixed Term; Full-time appointment)
Discipline of Ophthalmology
SCHOOL OF CLINICAL MEDICINE
MEDICAL SCHOOL CAMPUS
Ref No. T/OPHTHAL 01/2024**

The discipline of Ophthalmology seeks to appoint an individual to assist with postgraduate research activities. The research team is looking for someone with good work ethic, good organizational and interpersonal skills. The person would also need to have an interest in research and have high ethical values. The research assistant will be based predominantly at the Medical School Campus AND McCord's Eye hospital but may be required to travel to health care facilities in eThekweni and uMgungundlovu District.

The Research assistant duties will include:

- Supporting the department staff (consultants and registrars) with their research including proposal development, reports, presentations and assisting with preparation for publication
- Data management: collection, storage, analysis and graphic preparation
- Identification of funding opportunities and document preparation for grant submissions
- Co-ordinating multidisciplinary research activities

MINIMUM REQUIREMENTS:

- A degree at Masters, preferably in the Health Sciences or Biomedical related field
- 1-year previous experience as a Research assistant.
- Evidence of working with word-processing, spreadsheet, database, presentation, email and internet packages (Especially Excel, PowerPoint, Internet Explorer, Microsoft Office)
- Evidence of understanding of qualitative and quantitative research
- Familiar with citation manager (EndNote, Mendeley or Zotero)
- Publication record.

OTHER REQUIREMENTS:

- A degree at PhD level is an added advantage.
- Experience in scoping reviews
- Valid driver's license and own reliable transport AND
- Knowledge of Biostatistics and experience with data analytic software (NVIVO, STATA or SPSS).
- Availability to work during regular working hours as duties may include file collection and participant recruitment at health care facilities.

The incumbent will report to Dr N Mathe. Enquiries regarding this post may be directed to Dr Mathe on 031-260 4292. The job profile is available from Ms Salome Pillay, Tel: 031 260 4292 or e-mail: pillaysa@ukzn.ac.za

Part time availability will be considered

The rate of pay will be in line with the prevailing Fixed-term rates.

The closing date for receipt of applications is 19 May 2025. The University reserves the right not to make any appointment.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za Completed forms may be sent to Ms Salome Pillay, Tel: 031 260 4342/4292 or e-mail: pillaysa@ukzn.ac.za. Advert Reference Number MUST be clearly stated in the subject line.