

JOB PROFILE

Brand Ambassador

Reporting Structure:

- Reports to:
- **Direct Reports:**

Key Account Manager N/A

Prior customer service experience Minimum Experience:

Job Summary: To build and maintain brand awareness while interacting with customers, to listen to their feedback and developing new ways to market products.

Key Responsibilities and Deliverables:

Instore Presentation

- Drive sell-out of all products under the brand you represent •
- Assist with returns
- **Execute POS** •
- Fill gaps on floor
- Update pricing •
- Perform in-store demonstrations
- Report on competitor activity
- Educating customers, retailers, and distributors about our products

Effective administration

- Track targets and ensure that the store is performing as per its month turnover target
- Submit reports as per schedule from Key Accounts Manager
- Escalate challenges through relevant channels
- Grow sales year-on-year •

Customer service and satisfaction

- Resolve customer queries and complaints •
- Understand all sub-categories and their performance in-store

Effective self-management

- Liaise between store activity and relevant management
- Train in-store sales team weekly and complete the cognito form •
- Familiarising yourself with the company's and client's mission, vision, and goals
- Building rapport with customers and vendors •
- Maintaining a positive image of the brand at all times •
- Ensuring your work space is clean, neat and tidy at all times

Visual Merchandising





- Store layout & Design: Plan & execute store layouts to maximize space, flow & product visibility
- Window and In-Store Displays*: Create eye-catching displays to attract and engage customers •
- Product Presentation and Placement*: Arrange products to enhance their appeal and boost • sales
- Brand Consistency*: Ensure visual elements align with the brand's identity and standards •
- Trend and Competitor Analysis*: Stay updated on trends and monitor competitors' strategies •
- Collaboration*: Work closely with sales, marketing, and store teams for cohesive experiences •
- Staff Training*: Train employees on visual merchandising techniques and upkeep •
- Event and Promotion Planning*: Design visual strategies for events, promotions, and product • launches
- Reporting and Evaluation*: Measure display effectiveness through sales data and feedback

Key Competencies

Communication **Teamwork & collaboration** Relationship building Performance & results driven Service excellence Quality & detail excellence Time Management Initiative & Assertiveness





