**The University of KwaZulu-Natal is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups per our Employment Equity Plan, including persons living with disabilities.**

**COLLEGE OF HUMANITIES**

**OFFICE OF THE COLLEGE DEAN OF TEACHING & LEARNING,**

**HUMANITIES EXTENDED CURRICULUM PROGRAMME**

**BSS4 STUDENT COUNSELLOR (ONE POST - Fixed Term Appointment)**

**(EXTERNALLY FUNDED FIXED TERM APPOINTMENT)**

**PIETERMARITZBURG**

The BSS4 programme caters to students from disadvantaged educational backgrounds to redress historical inequalities. The College of Humanities (CHUM) is appointing a qualified and registered psychologist for the Counsellor position. The Counsellor will work in the Bachelor of Social Science Extended Curriculum degree (BSS4) programme at the Pietermaritzburg Campus. The Counsellor will be appointed on a fixed-term contract, twelve months. The post is renewable, subject to the incumbent's performance and funding availability. Given the nature of the work and time to assist this target group of students in this programme, the successful applicant should preferably **not hold a dual/ concurrent substantive position** **outside or within UKZN**. This post requires contact/ in-person work at UKZN. Must be able to provide individual psychotherapy, career, psycho-social counselling, and academic advising for all BSS4 students in the undergraduate programme at all levels of study. Must contribute to developing appropriate and reliable instruments/ tools that facilitate the efficient tracking, recording, monitoring and evaluating of the support provided – willingness to use digital technologies.

The successful applicant is line-managed by the BSS4 coordinator for the respective campus. The Incumbent mustbe able to work well under pressure and independently. Have a high level of personal integrity and ability to deal with sensitive issues delicately and diplomatically while maintaining complete discretion and confidentiality. Have good interpersonal and client service skills to enable successful liaison and interaction with all University stakeholders, including Student Support Services. Must demonstrate an ability to communicate (written and verbal proficiency) professionally in English, with proficiency in IsiZulu being an advantage. Must have no criminal record.

**Minimum Requirements:** *Applicants must meet the following minimum requirements:*

* Must have completed and graduated with a Masters in Psychology (notably Counselling Psychologist, Educational Psychologist or Clinical Psychologist). *C*urrently registered for a PhD in Psychology will be an advantage
* Current and active registration with the Health Professions Council of South Africa (HPCSA) as one of the following: A Counselling Psychologist, Educational Psychologist or Clinical Psychologist
* Traceable employment history - Two years of experience with developing and facilitating life-skills workshops **and** two years of experience in psychotherapy
* Experience undertaking research and administering, extracting and analysing all sources of data, with experience in preparing reports and presenting results

**The remuneration offered is in line with the UKZN fixed-term pay rates. The closing date for receipt of the application and supporting documents is 23 January 2025, 16h00. Any applicants who do not submit the online application and email the required supporting documents by this due date the application will not be considered. Applicants are required to submit the applications via the online form.** **To apply, please click on the link:** [**https://forms.office.com/r/VzpBkCiwf8**](https://forms.office.com/r/VzpBkCiwf8)**.**

***Please note that once you have completed the online application form, you must EMAIL copies of the following to* Ms. Sphindile Shandu,** [**ShanduS4@ukzn.ac.za**](mailto:ShanduS4@ukzn.ac.za)***. Please ensure these are in PDF format and that relevant documents are certified.***

* **ID or Passport**
* **Work and Study Visa (non-RSA citizen)**
* **Certified copies of Masters and/or PhD certificates**
* **Full academic transcripts**
* **Copies of any short learning courses or workshops/ training**
* **HCPSA certificate of registration - valid and current**
* **Full CV**

Only short-listed candidates will be contacted. No emailed or late applications will be considered. The College of Humanities reserves the right not to make any appointments and verify all information candidates provide.

***Kindly note that the University of KwaZulu-Natal (“the University”) is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 “POPIA”) submitted by candidates when applying for positions at the University. The University will endeavour to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.***