

**MRC EXTRAMURAL RESEARCH**

**UNITS**

**MRC-RFA-GSAD-02-2014**

**APPLICATION FORM**

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| **Instructions**   * Use Arial font size 10, single spacing to complete the application form. * The proposal may not exceed 20 pages, excluding the Annexures. * Applications may only be submitted by the Institution’s Research Office. * Each institution is allowed to submit up to **two applications.** * Completed applications must be sent to the extramural grants administrator, Mr Clive Glass ([clive.glass@mrc.ac.za](mailto:clive.glass@mrc.ac.za)). * The closing date for applications is **30 June 2014**. Late applications will not be accepted. |

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| **1. UNIT DIRECTOR (UD) DETAILS** | | | | |
| Title |  | | | |
| Name & Surname |  | | | |
| South African ID No: |  | | Gender |  |
|
| Qualifications  *(State degrees/diplomas & name of institutions where degrees obtained)* |  | | | |
| Position |  | | | |
| Department |  | | | |
| School/Faculty |  | | | |
| Name and Address of University/Research Institution |  | | | |
| Contact no(s) | Work: | Mobile: | | |
| email |  | | | |

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| **2. PROPOSED EXTRAMURAL RESEARCH UNIT** | |
| **Proposed name of Unit** |  |
| 1. **Outline of the Unit Director’s scientific track record** *(max 4 page)*  * *The scientific track record of the UD, including publication track record, especially highly-cited journal articles, the impact of studies led by the UD and the UD’s overall scientific stature in the field of the study* | |
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| 1. **Description of the proposed research** *(max 2 pages)*  * *Give a brief description of the research area(s) that will be addressed by the proposed Unit.* | |
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| 1. **Background** *(max 1 pages)*  * *A scientific rationale for the proposed research, and* * *An indication of how the proposed research is expected to contribute to an integrated, cross-disciplinary research programme advancing scientific knowledge and/or contribute to the improvements in health outcomes.* | |
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| 1. **Research aims and objectives** *(max 2 page)*  * *The main aim(s) of the proposed research and the research objectives that are to be achieved.* | |
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| 1. **Outline of research plan** *(max 2 pages)*   *An account of the overall research approach and the following:*   * *Specifics of the research plan, including any multi-disciplinary aspects;* * *The research methods and/or experimental techniques to be employed, including human subjects protection plan for clinical studies; and* * *The data collection and analysis strategies / approaches to be adopted.*   *The research plan and methods should be well aligned with the stated research aims and objectives* | |
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| 1. **Relevance and importance of the research** *(max 2 page)*  * *The rationale for undertaking the proposed research* | |
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| 1. **Institutional Infrastructure** (*max 1 page)*  * *Description of existing and required research infrastructure.* | |
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| 1. **Key unit members** (*max 2 page)*  * *List of the key scientific members of the proposed Unit and a short biosketch of each member which includes their qualifications and research experience. (Attach full CV as Annexure to the application)* | |
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| 1. **Collaborators** (*max 1 page)*  * *List of scientific collaborators, both intra- and extra-institutional* | |
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| 1. **Capacity development plan** (*max 1 page)*  * *Postgraduate students and Post-doctoral fellows: and* * *Staff/student exchange programme, if applicable* | |
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| 1. **Expected outputs/outcomes/impact** (*max 2 page)*   *An outline of the expected direct and/or indirect outputs/outcomes/impact of the research in terms of the Unit’s mandate. This includes:*   * *The advancement of scientific knowledge;* * *Knowledge generation to improve South Africa’s scientific competitiveness on the world stage;* * *The development of research infrastructure to conduct cutting edge, world class research;* * *Human capacity development (number of post graduates trained and post-docs mentored);* * *Specific research outputs (e.g. publications, books, reports, etc.); and* * *New intellectual property, products, processes, policies and practices developed* | |
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| 1. **Budget** *(Attach as Annexure to the application)*   *Provide a draft budget with justification for the first 5 years of the Unit on a* ***Microsoft Excel spreadsheet.*** *Please note the non-allowable costs listed in the RFA.* | |

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| **3. DECLARATION BY THE DEPUTY VICE CHANCELLOR (DVC) RESEARCH OR AUTHORISED POSITION OF THE RESEARCH ADMINISTRATION AT THE APPLICANT INSTITUTION** | |
| I declare that the (Name of Institution) ……………………………………………………………………….attest that this is the University’s/Research Institution’s proposed MRC Extramural Research Unit and hereby approve of and authorize this application to the MRC. | |
| Name | Position: |
|  |  |
| Signature | Date |
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| **UNIT DIRECTOR** | |
| Name (please print) | Position: |
|  |  |
| Signature | Date |
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| **ANNEXURES**  *Please attach the following as Annexures to the application:*   1. *Full CVs of the Unit Director and key research staff* 2. *The biosketch(s) of collaborators, their positions, qualifications, and details of the institution where they work* 3. *Letter of support from the host institution (the letter should give an indication of the infrastructure and resources that will be provided to the Unit)* 4. *The project budget in Microsoft Excel* |