

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

COLLEGE OF AGRICULTURE, ENGINEERING AND SCIENCE

COLLEGE OFFICE

STUDENT SUPPORT SERVICES

RESEARCH ANALYST INTERN-

DURBAN CENTRE

(SEVEN MONTH FIXED-TERM CONTRACT)

REFERENCE NUMBER: AES01/2024

ABOUT THE INITIATIVE

The University of KwaZulu-Natal seeks to provide unemployed University graduates employment and on the job training as part of the College of Agriculture, Engineering and Science Internship programme. We are seeking a dynamic and motivated Research Analyst Intern to join our Student Support Services Counselling team. The Research Analyst Intern will assist in collecting, analyzing, and interpreting data related to student academic performance, engagement, mental health presentations and service satisfaction. Furthermore, he/she will assist in the development and administration of surveys to gather feedback from students and staff and in producing monthly student counselling analytics through written reports, presentations, and visual representations. The intern will work closely with our team to identify trends, generate insights, and make recommendations for improving our services.

WHO SHOULD APPLY?

Young talented individuals between the ages of 18 and 35, currently unemployed, not studying full time, nor receiving any form of a government grant (including NSFAS), young persons living with disability and women, you are eligible and encouraged to apply. In addition, you must have

- Completed an Honour's degree in any of the following disciplines: Computer Science, Information Systems and Technology, Data Science or Statistics and provide proof of same.
- An excellent ability to work with people and within groups;
- Good communication skills, including good report writing and data analytic skills
- An interest in mental health issues
- An interest in serving the university community.

The successful candidate will be placed on a graduate Internship for seven months, from 1 June 2024 to 31 December 2024,

The successful incumbent will be paid a stipend based on qualification.

The closing date for receipt of applications is Friday 17 May 2024

To apply for the Internship opportunity, applicants must send a **comprehensive CV** by email to barnsley@ukzn.ac.za

Enquiries and details regarding this post, may be directed to The Manager of Student Support Services; Shelley Barnsley: barnsley@ukzn.ac.za; 031 260 7565

Advert Reference Number MUST be clearly stated in the subject line.

ADDITIONAL INFORMATION:

Should you receive notice that you have been selected for shortlisting, you will be required to prepare the following documents:

- Supply 3 References/testimonials
- Certified qualifications such as Matric and university qualification or confirmation of completion.

Certified copy of South African identity document (this opportunity is only available to South African Citizens and permanent residents).

Kindly note that the University of KwaZulu-Natal (“the University”) is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 “POPIA”) submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University’s recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as record keeping for statistical purposes. The University will endeavour to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.