

**The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.**

**COLLEGE OF AGRICULTURE, ENGINEERING AND SCIENCE**

**COLLEGE OFFICE**

**STUDENT SUPPORT SERVICES**

**STUDENT DEVELOPMENT OFFICER INTERN-**

**DURBAN CENTRE**

**(SEVEN MONTH FIXED-TERM CONTRACT)**

**REFERENCE NUMBER: AES02/2024**

**ABOUT THE INITIATIVE**

The University of KwaZulu-Natal seeks to provide unemployed University graduates employment and on the job training as part of the College of Agriculture, Engineering and Science Internship programme. We are seeking a dynamic and motivated Student Development Officer Intern to join our Student Support Services Counselling team. The incumbent will promote and enhance the holistic development of students and optimize the learning environment through the provision of student development, life skills and psychosocial education programmes to students in the College. Furthermore, the incumbent will be expected to design, develop, implement and evaluate structured programmes to enhance student retention and student training programmes. The incumbent will also carry out individual screening sessions with students to address developmental needs and for referral to student counsellors and will assist with general administrative duties.

**WHO SHOULD APPLY?**

Young talented individuals between the ages of 18 and 35, currently unemployed, not studying full time, nor receiving any form of a government grant (including NSFAS), young persons living with disability and women, you are eligible and encouraged to apply. In addition, you must have

- Completed an Honour's degree in Psychology or a Bachelor of Psychology (B. Psych) degree
- An excellent ability to work with people and within groups;
- Good communication skills, including excellent presentation skills
- An interest in mental health and student affairs issues
- An interest in serving the university community.

The successful candidate will be placed on a graduate Internship for seven months, from 1 June 2024 to 31 December 2024,

**The successful incumbent will be paid a stipend based on qualification.**

**The closing date for receipt of applications is Friday 17 May 2024**

To apply for the Internship opportunity, applicants must send a **comprehensive CV** by email to: [barnsley@ukzn.ac.za](mailto:barnsley@ukzn.ac.za)

Enquiries and details regarding this post, may be directed to the Manager of Student Support Services: Shelley Barnsley: [barnsley@ukzn.ac.za](mailto:barnsley@ukzn.ac.za), tel: 031 260 7565

**Advert Reference Number MUST be clearly stated in the subject line.**

#### **ADDITIONAL INFORMATION:**

Should you receive notice that you have been selected for shortlisting, you will be required to prepare the following documents:

- Supply 3 References/testimonials
- Certified qualifications such as Matric and university qualification or confirmation of completion.

Certified copy of South African identity document (this opportunity is only available to South African Citizens and permanent residents).

*Kindly note that the University of KwaZulu-Natal ("the University") is required to process any Personal Information (as defined by the Protection of Personal Act, 2013 "POPIA") submitted by candidates when applying for positions at the University. The provision of the Personal Information is a requirement in terms of the University's recruitment and selection process. The retention of any personal information is as a consequence of the University being bound by legislative requirements and / or good governance practices as well as record keeping for statistical purposes. The University will endeavour to ensure that the appropriate security measures are in place and implemented for both electronic and paper-based formats that are used for processing of the personal information recorded through this recruitment and selection process.*