

# 2024 AKS Graduate Fellowship Application Guidelines

The Graduate School of Korean Studies (GSKS), the Academy of Korean Studies(AKS), which is responsible to the Ministry of Education, is a research-oriented graduate school in the fields of humanities and social sciences pertinent to Korea. It was established in 1980 with the aim of nurturing scholars who will contribute to the development and globalization of Korean studies.

Since then, GSKS has been providing intensive research-oriented education through eminent professors' close mentoring of students. Currently, approximately 220 students, including 94 international students from 29 different countries, are enrolled in the Master's and doctoral degree program at GSKS.

The AKS Graduate Fellowship is GSKS' non-degree program which invites international graduate students to the AKS and supports them for six months, providing them with a momentum to grow to be a next generation of promising scholars in Korean studies. AKS Graduate Fellows for the period from 1<sup>st</sup> September 2024 to 28<sup>th</sup> February 2025 are now being sought. Those who aspire to widen and deepen their knowledge of Korea by conducting research at GSKS are very welcome to apply.

## 1. Fellowship Benefits

- A. **Monthly stipend of KRW750,000** is provided
- B. An economy-class **round trip airfare** at actual expense is provided within the limit set in the 2024 fiscal guidance of the Ministry of Economy and Finance\*, but cannot exceed KRW 2,000,000 per person  
\* Please see the attachment
- C. The **on-campus dormitory** is available free of charge
- D. Fellowship Period: From **1<sup>st</sup> Sep 2024** to **28<sup>th</sup> Feb 2025** (**6 months** in total)  
※ Extension is not allowed

- E. Fellows are required to designate one of the AKS' professors whose specialty is most relevant to their research topic as their academic advisor, who will guide them through the fellowship period
- F. Access to the AKS facilities including the library and Jangseogak Archives is given
- G. Korean language courses are available free of charge

## 2. Eligibility

As of the beginning of the fellowship period (**1 September 2024**), applicants should meet all of the following criteria

	Qualifications
Nationality	An applicant should be either a foreign national or a Korean national who has completed education outside of Korea which is compatible with Korea's elementary, middle, high school and college education
Educational Background	Applicants must meet one of the following conditions: ① Applicants are <b>enrolled in a Master's or a doctoral degree program</b> at an overseas university ② Applicants completed coursework and are in the status of <b>ABD (All But Dissertation) in a Master's degree program</b> at an overseas university ※ ABD students in a doctoral degree program at an overseas university are NOT eligible for AKS Graduate Fellowship
Research Topic	An applicant's research topic should pertain to Korea/Korean studies

- ※ A high level of proficiency in Korean language is preferred
- ※ Previous AKS Graduate Fellows are not eligible to apply again

## 3. Maximum Number of Fellows Sought: 5

- ※ It is subject to change depending on the qualifications of applicants

#### 4. Recruitment Schedule

Process	Deadline (KST)	Remarks
Online Application	10:00 Mon 15 April 2024 ~ 17:00 Fri 10 May 2024	Online application: gradaks.recruiter.co.kr
Announcement of Selection Result	17:00 Fri 21 Jun 2024	1) <a href="http://intl.aks.ac.kr/english">intl.aks.ac.kr/english</a> 2) <a href="https://grad.aks.ac.kr/index.do?lang=eng">https://grad.aks.ac.kr/index.do?lang=eng</a>

※ It may change under the unexpected conditions

#### 5. Required Documents

No.	Required Documents	within application period			after announcement of selection result	Remarks
		Online Submission at gradaks.recruiter.co.kr		E-mail Submission	Submission of Original Copies by Post	
		By Inputting Information	By Uploading Files			
1	Application Form	○				
2	Personal Statement		○			
3	Research Plan		○			
4	Certificate of Graduation and Official Transcripts for a bachelor's degree		○		○	
5	Certificate of Enrollment (or Coursework Completion, or Graduation) and Official Transcripts for a Master's degree		○		○	
6	Certificate of Enrollment and Official Transcripts for a doctoral degree		○		○	If applicable
7	Letter of Recommendation			○	○	
8	Language Proficiency Certificate(s) (i.g. TOPIK, TOEFL, IELTS)		○		○	If applicable

No.	Required Documents	within application period			after announce-ment of selection result	Remarks
		<b>Online Submission</b> at gradaks.recruiter.co.kr		<b>E-mail Submission</b>	Submission of <b>Original Copies by Post</b>	
		By Inputting Information	By Uploading Files			
9	A Copy of Passport		○			
10	An ID Photo		○		○	

※ Certificate of Graduation for a Master's degree: only required to applicants whom enrolled in a doctoral degree program

#### A. Online Application

- Applicant's information should be saved and required files uploaded at **gradaks.recruiter.co.kr**.
- Applicants should designate one of the AKS' professors whose specialty is most relevant to their research topic as their academic advisor, referring to the list of the AKS' faculty members at grad.aks.ac.kr - [대학원 소개 About the Graduate School of Korean Studies] - [교수진 소개 Faculty Information]  
<https://grad.aks.ac.kr/cms/usr/wap/selectApIctnDataList.do?siteApIctnId=professorUksUsrEng&listAll=1&menuNo=1010140000&lang=eng>

#### B. Personal Statement

- It should be about 2 pages in length in a free format and written in Korean or in English
- After being completed, the file(MS-Word, PDF, or Hangeul format) should be uploaded at gradaks.recruiter.co.kr.

#### C. Research Plan

- It should be about 3 pages in length and written in Korean or in English
- Referring to the introduction of a Master's degree thesis in general, applicants should include a research subject, research purpose,

analysis of the previous research, research contents, research method, expected effect/value of the research, research schedule, and bibliography

- After being completed, the file(MS-Word, PDF, or Hangeul format) should be uploaded at gradaks.recruiter.co.kr.

D. Certificate of graduation and official transcripts for a bachelor's degree

- A scanned copy should be uploaded at gradaks.recruiter.co.kr
- Only the applicants who pass will be required to submit the original copy later by post

E. Certificate of enrollment (or coursework completion, or graduation) and official transcripts for a Master's degree

- A scanned copy should be uploaded at gradaks.recruiter.co.kr
- Only the applicants who pass will be required to submit the original copy later by post

F. Certificate of enrollment and official transcripts for a doctoral degree (if applicable)

- A scanned copy should be uploaded at gradaks.recruiter.co.kr
- Only the applicants who pass will be required to submit the original copy later by post

G. Letter of Recommendation

- By an academic advisor of Master's or doctor's it should be written about 1 page in length and in Korean or in English
- An academic advisor(Recommender) should directly submit a letter of recommendation via email within application period

\* E-mail address to submit: grad\_fellowship@aks.ac.kr

- Only the applicants who pass will be required to submit the original copy later by post

H. Official certificate of test results in Korean language proficiency (TOPIK) or English language proficiency (TOEFL or IELTS), if applicable

- It should be valid as of application deadline
- A scanned copy should be uploaded at [gradaks.recruiter.co.kr](http://gradaks.recruiter.co.kr)
- Only the applicants who pass will be required to submit the original copy later by post

I. A copy of the first two pages of the applicant's passport

- A scanned copy should be uploaded at [gradaks.recruiter.co.kr](http://gradaks.recruiter.co.kr).

J. A color ID photo (3.5cmX4.5cm) taken within the recent 6 months

- In the photo, both ears must be shown and the background color should be white
- A scanned copy should be uploaded at [gradaks.recruiter.co.kr](http://gradaks.recruiter.co.kr)
- Only the applicants who pass will be required to submit the original copy later by post

## 6. Important Notes

- A. All the certificates must be original copies (as opposed to xeroxed copies) written in Korean or in English
  - If certificates are written in a language other than Korean or English, they must be translated into either Korean or English and notarized
- B. Once submitted, documents will not be returned

## 7. Documents Submission

- For the applicants who pass, it is required to send original copies of documents by post to the following address:

[In English]

The Graduate School of Korean Studies

The Academy of Korean Studies

Haogae-ro 323, Bundang-gu, Seongnam-si, Gyeonggi-do

Republic of Korea (Postcode: 13455)

☎+82-31-730-8188

✉ grad\_fellowship@aks.ac.kr

[In Korean]

우편번호 13455

경기도 성남시 분당구 하오개로 323

한국학중앙연구원 한국학대학원

☎+82-31-730-8188

✉ grad\_fellowship@aks.ac.kr

## 8. Fellows' Obligations

### A. Proof of Eligibility in Academic Background

- 1) Fellows must submit an original copy of the certificate or a letter from their home university that verifies their eligibility in terms of academic background, i.e. that they are
  - ① enrolled in a Master's degree program; or

- ② completed coursework of a Master's degree program; or
- ③ enrolled in a doctoral degree program and not yet in the ABD(All But Dissertation) status **as of 1 September 2024.**

2) Submission Deadline: **21 September 2024** (Within 3 weeks after the fellowship period begins)

※ Failure to do so will lead to revocation of the fellowship

#### **B. Academic Advisor**

- Fellows should designate one of the AKS' professors whose specialty is most relevant to their research topic as their academic advisor

#### **C. Taking Courses**

- 1) Fellows must take at least one major-specific course taught by their academic advisor, or design an independent study with fellow's own topic and research plan with their academic advisor
- 2) Credits are not given for courses taken. Instead, courses are graded S(Successful) or U(Unsuccessful), and fellows must obtain "S" for courses taken

#### **D. Presentation**

- 1) Towards the end of the fellowship period, there will be a presentation session where fellows must present their research findings
- 2) If fellows must leave Korea before the fellowship period ends due to the compelling issue, they should have an individual presentation. Time and place of the individual presentation must be settled by the fellow himself/herself and his/her academic advisor and informed to the Office of Academic & Student Affairs at least 1 week ahead

#### **E. Final Report**

- 1) Completing their research, fellows must submit either a thesis or a report summarizing their research findings to both the Office of Academic & Student Affairs and their academic advisors before they leave the country

2) A thesis or a report must be minimum 16,000 letters(including spaces) in length when written in Korean, and minimum 5,000 words when written in English, excluding the bibliography

F. When publishing a thesis or a book with research findings achieved during the fellowship period, fellows must state that they are the outcome of the research conducted with the support of the Graduate School of Korean Studies, the Academy of Korean Studies

#### **G. Stay in Korea**

1) It is required that fellows subscribe to a health insurance at their own expense for the fellowship period to provide against medical or accidental emergencies

2) Fellows must stay in Korea and concentrate on their research during the fellowship period. Exceptions can be made when fellows temporarily leave the country in order to present their research findings at an academic conference abroad with a prior approval of the Dean of the Graduate School of Korean Studies

3) Towards the end of the fellowship period, fellows must submit the Certificate of Entry & Exit issued by the Community Service Center to the Office of Academic & Student Affairs and prove their stay in Korea

4) During the fellowship period, fellows are not allowed to be engaged in other occupations for financial purposes

5) During the fellowship period, fellows are not permitted to register at another educational institutions in Korea

H. As for items not stipulated here, fellows must abide by the rules and regulations of the AKS and decisions of the Graduate School Committee

I. Every obligation (especially submission of a final report, presentation of research findings, and submission of the Certificate of Entry & Exit) must be performed at least 2 weeks before departure

- The e-ticket for returning flight as well as its purchase details should also be presented at least 2 weeks before departure

## 9. Provision of Monthly Stipend and Airfare

### A. Monthly Stipend

- 1) The monthly stipend is provided in the beginning of each month, except for the first month of the fellowship period, when the monthly stipend is provided after fellows' Foreigner Registration Cards are issued by Seoul Immigration Office and their Korean bank accounts made
- 2) When the deduction cause arises such as delayed entrance, early departure, or staying abroad, the stipend will be deducted at the rate of 25,000won per day

### B. Airfare

- 1) Round trip airfare is provided in the final month **after all of the fellow's obligations is performed**
- 2) Only one way airfare (within 50% of the round trip airfare) is offered in the following cases:
  - a) If fellows arrive in Korea before the notification of the selection result and reside in the country
  - b) If fellows stay in Korea after their visa for the Fellowship expires
- 3) Airfare is not provided under the following cases:
  - a) If fellows fail to complete the required number of classes (15 weeks) and give up their research
  - b) If fellows fail to submit a final report or they obtain "U(Unsuccessful)" for courses taken

### C. In the following cases, the provision of the AKS Graduate Fellowship can be cancelled and monthly stipend as well as airfare provided can be redeemed according to the decision of the Graduate School Committee:

- 1) If it turns out that the provided information on the application form

- is false and that the applicant is not qualified
- 2) If fellows fail to meet obligations specified above
  - 3) With other reasons the Graduate School Committee acknowledges

## **10. Contact Us**

- Tel: +82-31-730-8188
- Fax: +82-31-730-8189
- Email: [grad\\_fellowship@aks.ac.kr](mailto:grad_fellowship@aks.ac.kr)

Attachment: Maximum Round-trip Airfare Per City

[Attachment]

**Maximum Round-trip Airfare Per City**

(Unit: Korean Won)

Country	City	Maximum Round-trip Airfare (Economy Class)
J a p a n	T o k y o	669,900
	O s a k a	554,300
	F u k u o k a	436,500
	S a p p o r o	767,500
	N a g o y a	605,600
	N i g a t a	650,900
	K o m a t s u	573,400
	O i t a	472,600
	O k i n a w a	730,900
	K a g o s h i m a	514,200
	A o m o r i	728,800
	O k a y a m a	508,600
	S e n d a i	715,400
	M i y a z a k i	535,800
C h i n a	B e i j i n g	723,000
	S h a n g h a i	684,000
	S h e n y a n g	604,600
	Q i n g d a o	560,400
	C h e n g d u	1,118,200
	Z h e n g z h o u	781,200
	C h a n g s h a	933,000
	D a i l a n	546,800
	G u a n g z h o u	1,041,400
	J i n a n	670,800
	N u d a n j i a n g	715,800
	S h e n z h e n	1,063,800
	Tunxi(Huangshan)	752,400
	T i a n j i n	672,400
W e i h a i	546,000	

Country	City	Maximum Round-trip Airfare (Economy Class)
	W u h a n	885,200
	X i a m e n	933,000
	X i a n	965,800
	Y a n j i	650,000
	U r u m q i	1,322,800
	K u n m i n g	1,178,000
	H e f e i	870,000
	S h e n z h e n	1,063,800
	H a n g z h o u	801,200
	N a n j i n g	746,000
	Y a n c h e n g	884,900
	Y a n t a i	546,000
	C h o n g q i n g	1,089,600
	G u i l i n	1,101,200
	C h a n g c h u n	645,800
	H a r b i n	715,800
H a i k o u	1,377,800	
Mongolia	Ulaanbaatar	1,071,000
Taiwan	Taipei	626,600
Hongkong	Hongkong	944,600
Philippines	Manila	944,600
	Cebu	1,092,000
	Clark Field	944,600
Thailand	Bangkok	1,377,600
	Phuket	1,451,400
	Chiang Mai	1,451,400
Vietnam	Danang	1,275,600
	Nha Trang	1,403,100
	Ho Chi Minh	1,275,600
	Hanoi	1,275,600
Cambodia	Phnom Penh	1,345,200
	Siem Reap	1,320,000
Myanmar	Yangon	1,531,000
Singapore	Singapore	1,512,600
Malaysia	Kuala Lumpur	1,512,600
Indonesia	Jakarta	1,725,200
	Denpasar	1,725,200

Country	City	Maximum Round-trip Airfare (Economy Class)
Sri Lanka	C o l o m b o	2,050,000
Maldives	M a l e	2,667,100
N e p a l	K a t h m a n d u	2,236,000
I n d i a	M u m b a i	2,293,000
	D e l h i	2,177,000
A u s t r a l i a	S y d n e y B r i s b a n e	3,472,500
	C a i r n s	1,900,000
	P a l a u	1,243,400
F i j i	N a d i	2,484,200
New Zealand	A u c k l a n d	3,569,600
U S A	H o l o l u l u	3,066,200
	Los Angeles San Francisco S e a t t l e	3,492,200
	L a s V e g a s	3,656,100
	New York B o s t o n Washington A t l a n t a	4,769,000
	C h i c a g o D a l l a s	4,605,700
	G u a m	837,800
	S a i p a n	880,000
	C a n a d a	T o r o n t o
V a n c o u v e r		3,492,200
Arab Emirates	D u b a i	2,440,700
I s r a e l	T e l A v i v	3,008,900
F r a n c e	P a r i s	3,488,500
U K	L o n d o n	3,488,500
Netherlands	A m s t e r d a m	3,020,200
Germany	F r a n k f u r t	3,488,500
I t a l y	R o m e M i l a n o	3,020,200
	V e n i c e	3,020,000

Country	City	Maximum Round-trip Airfare (Economy Class)
A u s t r i a	V i e n n a	3,020,200
S p a i n	M a d r i d B a r c e l o n a	3,488,500
Czech Republic	P r a h a	3,020,200
T u r k e y	I s t a n b u l	3,764,700
Switzerland	Z u r i c h	3,488,500
R u s s i a	M o s c o w Saint Petersburg	3,158,600
	V l a d i v o s t o k	962,000
	I r k u t s k	1,378,000
	K h a b a r o v s k	900,000
U z b e k i s t a n	T a s h k e n t	2,061,200
K a z a k h s t a n	A l m a t y	1,864,800
C r o a t i a	Z a g r e b	3,488,500

※ The above rate is set in the 2024 fiscal guidance of the Ministry of Economy and Finance. (However, the provided round trip airfare **cannot exceed KRW 2,000,000 per person**)

※ The maximum airfare from/to the city not shown in the above table is decided as the same rate of the nearest city