**EXPRESSION OF INTEREST: SECONDMENT OPPORTUNITY**

**TEACHING & LEARNING DIVISION**

**INSTRUCTIONAL DESIGNER**

**(PEROMNES GRADE 7)**

Applications are invited from employees to express their interest to be seconded to the post of Instructional Designer for a period of 2 (two) years.

According to the Policy “Redeployment, Secondment, Transfer and Acting Appointment” – the employee should meet most if not all requirements and have the potential to be successful in the role.

Employees would be fully engaged in the role, and will therefore require the approval of the Dean or Director, and DVC or Executive Director to be seconded, should they be successful.

The main duties and responsibilities of the Instructional Designers include to:

* design online programs, which leverage technology and innovative learning solutions to enhance teaching and learning
* oversee, support and promote the effective use of technology and design in online teaching, including course and program development
* design, develop and evaluate curriculum, methods, teaching and assessment techniques for both face-to-face and blended instruction.
* support the end-to-end process of materials development, feedback, and revise according to quality standards using contemporary web tools and technologies.
* support the production and delivery of e-learning and online methods and techniques
* create promotional material for online, radio, and television delivery; and to
* teach on professional learning programmes, conduct workshops on online and/or blended learning experience design, and participate in collaborative project work.

The role requires a dynamic and energetic person who is able to multitask under strict deadlines in a fast-paced environment, and is willing to engage in continuing professional and personal learning. The incumbent must have excellent report writing and research skills and excellent teaching, mentoring, coaching, assessment and communication skills. S/he must have ability to interact professionally and build strong relationships with a diverse group of users and support staff. Candidates will work as part of a team of Instructional Designers and will report directly to the College Deans of Teaching and Learning.

**Minimum Requirements**:

* Honour’s degree (or equivalent) *preferably,* in the field of curriculum development (e.g. computer-based education, educational technology, instructional design, media science or eLearning) or other relevant discipline;
* Certificate in Instructional Design or Instructional Technology

**Experience**

* Five (5) years’ higher education working experience, or three (3) years’ teaching or delivering seminar-style training, including initiatives for using educational technologies appropriately in design, development, teaching, and coordination of online and/or blended learning programmes in a complex university environment;
* Alternatively, five (5) years’ relevant experience, or an equivalent combination of working experience and teaching or professional development/training delivery;
* Design and development experience for both face-to-face and blended learning environments;
* High level of computer literacy and proficiency in software such Microsoft 365

**The closing date for receipt of applications is 4 February 2022.**

**Please submit your CV, together with a letter expressing your interest in the role, to – recruitment-jm@ukzn.ac.za.**