

RESIDENCE ASSISTANTS 2022

DEPARTMENT OF STUDENT RESIDENCE AFFAIRS

EDGEWOOD CAMPUS

REF: EDG/2022

CLOSING DATE: 29 October 2021, 16h00

Edgewood campus residence students are invited to apply for a one-year performance-based contract for the position of Residence Assistant in the Department of Student Residence Affairs for the 2022 academic year.

NB: Applicants with previous and pending disciplinary records, including RAs that served two years or more, are not eligible to apply.

MINIMUM REQUIREMENTS:

- ❖ Applicants must be UKZN students currently registered for their Post Graduate degree or in their third year of study in 2021. **(Regarding 3rd-year students, you must be completing your 3rd year of study in 2021 and commencing with your 4th year of study in 2022);**
- ❖ Applicants must not be employed full-time **on or off-campus (Must be specified in the cover letter);**
- ❖ Applicants must have resided in a UKZN residence for the past two consecutive years **(Between 2019 and 2021), with residence name clearly specified;**
- ❖ Applicants must do **Teaching Practice** in schools **nearer to Pinetown and Durban** areas
- ❖ Applicants must have traceable experience in holistic student development and voluntary service to residence communities;
- ❖ Applicants must have demonstrated good behaviour and conduct in residence.

KEY RESPONSIBILITIES WILL INCLUDE:

- ❖ Assisting Residence Administrators with admissions.
- ❖ Implementation of Residence Rules.
- ❖ Active participation, initiation and implementation of Residence Life Programmes.
- ❖ Execution of fire drills and emergency evacuation procedures
- ❖ Assist students with medical emergencies.
- ❖ Assisting Residence Life Officers with House Committee Elections.
- ❖ Provision of mentorship and support to residence students.
- ❖ Attendance of designated residence and departmental liaison meetings.

REMUNERATION PACKAGE:

Successful candidates will be offered a fixed monthly meal allowance of **R1609.50**, together with **partially furnished accommodation**. In addition, successful incumbents will be required to **sign a performance contract** as part of the conditions of this post.

Applicants are required to **e-mail a detailed CV** together with a **one-page motivation letter** to:

Mr Karabo D. Motau
Residence Life Coordinator
Student Services
Department of Student Residence Affairs

University of KwaZulu-Natal, Durban, 4041
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