

INTERNAL VACANCY

Finance Trainee
Pietermaritzburg

The position of Finance Trainee has become available at GUD, Avenue East site at the Durban Site. The post is a diverse role and reports through to the Assistant Management Accountant.

The main responsibilities of this position include:

- Credit Control for a portion of the company's Debtor book
- Assessing credit worthiness of new customers
- Maintaining customer master files
- Processing of Receipts and Settlement Discounts
- Resolving customer queries
- Calculation of Debtor days
- Provide trade references accurately in a confidential manner
- Review and processing of Credit notes
- Reconcile and prepare settlement discount provision journal
- Reconcile, prepare and capture journals accurately
- Reconcile, prepare monthly GL recons
- Assist Financial Manager, Group Systems Accountant and Assistance Accountant with ad hoc duties
- Building and maintaining customer relationships

Minimum Requirements:

- Matric with relevant tertiary qualification in Finance / Accounting Only
- Computer literate with appropriate MS Office skills, especially MS Word, MS PowerPoint and MS Excel (including graphs)

The successful applicant must be able to work under pressure, meet tight reporting deadlines and at the same time show accuracy & attention to detail.

To be considered for this position, interested applicants who meet the above requirements should forward their CV and academic record / copy of qualification to:

graduates@gud.co.za

Incomplete applications will not be considered

Closing date for applications: 23 April 2019