CAPRISA
CENTRE FOR THE AIDS PROGRAMME OF RESEARCH IN SOUTH AFRICA

Data Manager

The Centre for the AIDS Programme of Research in South Africa (CAPRISA) invites applications to join a dynamic team of researchers and research administrators at the eThekwini Research Clinic.

The successful incumbent will lead the setup, implementation and management of data management systems in line with study protocols and Standard Operating Procedures. Ensure that clinical data management services are delivered in a consistent, high-quality, and timely manner and ensure efficient data flow within the clinical site, by having a continuous oversight of the clinical data. This position involves daily interaction with all clinical staff at all investigational sites to guide staff on CRF / SD completion and correction of the clinical database in accordance with the edit check / logic check specifications.

Qualifications and experience: Grade 12; Relevant degree or 3 year diploma (IT, Computer programming); 1 year data management experience; Experience in clinical trial environment is preferable; Database programming in SQL on any relational database system (e.g. MSSQL, MySQL, Oracle,FoxPro and/or Access); Computer programming language (preferably C-Programming); In depth understanding of data management practices and tools; DataFax or another clinical data management system (e.g. Oracle Clinical, Medidata, Epidata) is preferred; In depth understanding of the research environment and clinical data management practices and tools is preferred; Familiarity with coding dictionaries e.g. MeDDRA and WHODRUG is preferred

Duties and Responsibilities: Administrate Data Management Systems; Supervise Standard Operating Procedures; Perform Data Manager Role

Competencies: Attention to detail; Work precisely according to procedures, rules and regulations; Quality orientation; Managing time, work and people; Able to design efficient systems; Ability to work unsupervised taking responsibility for own actions; Excellent verbal and written communication skills

Period: 2 year fixed-term contract (renewable)

For more information http://caprisa.erecruit.co.za. To apply online, go to www.caprisa.org and click the "Vacancies" icon.

Closing Date: 16 January 2018   Reference:170905-1

CAPRISA is an equal opportunity employer and is committed to Employment Equity

CAPRISA is the UNAIDS Collaborating Centre for HIV Prevention and Policy

CAPRISA hosts the DST-NRF Centre of Excellence in HIV Prevention