

COLLEGE OF HUMANITIES

FINANCIAL AID ADVISOR – X 1 Post

(5months Fixed Term Contract)

STUDENT FUNDING

PEROMNES GRADE 10

PMB CAMPUS

The successful candidate will report to the Senior Advisor and will provide administrative and advisory services to students in respect of: funding loans, bursaries and scholarships.

Minimum Requirements:

- A relevant 3 year National Diploma in a Business related area
- Three years relevant experience working with the Public and/or students in a public service/financial environment
- Experience in financial administration, including extensive use of MS Word and MS Excel spread sheets.
- Knowledge of the National Credit Act
- Knowledge of Integrated Software System

Email your CV to Ms Constance Dube – dube@ukzn.ac.za.

Closing Date: 10th January 2018