

The University of KwaZulu-Natal (UKZN) is committed to meeting the objectives of Employment Equity to improve representivity within the Institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity Plan.

COLLEGE OF HEALTH SCIENCES
PROGRAM FUNDRAISER (Part-time)
(1-YEAR FIXED-TERM APPOINTMENT)
DISCIPLINE OF PAEDIATRICS & CHILD HEALTH
SCHOOL OF CLINICAL MEDICINE
MEDICAL SCHOOL CAMPUS

REF NO.: T/CM05/2017

The Department of Paediatrics and Child Health at the University of KwaZulu-Natal is seeking a fixed-term appointment for a part-time fundraiser for the UKZN-Paediatric Fund. The aim of the of the UKZN-Paediatric Fund is to source funds for projects of the Department of Paediatrics and Child Health for the KwaZulu Natal Province. To build capacity in Africa to improve child health;

- To source funding for special project;
- To Source funding for the African Paediatric Fellowship Program-UKZN;
- To support sub-specialist capacity building and training in the department;
- To support Paediatrics research activities of the Department AND
- To link the UKZN-Paediatric Fund to charitable organizations both in South Africa and worldwide.

Minimum Requirements:

- Matriculation/Grade 12/ Senior Certificate;
- Three-year relevant qualification AND
- Two years' relevant experience.

Essential Requirements:

- Ability to engage with various stakeholders and key funders
- Excellent verbal and written communication skills;
- Problem solving skills;
- Ability to take initiative;
- Evidence of being detail-orientated;
- Process and documentation driven;
- Ability to organize effectively and prioritize own workload;
- Strong dynamic, proactive and analytical thinker and
- Evidence of being a team player, work with the team to deliver the project on time.

Advantages:

- Experience with fundraising

This post reports to Professor R Masekela. Enquiries regarding this post may be directed to Professor Masekela on 031-260 4345. The job profile is available from Mrs D Pillay, tel:031 260 4345 or e-mail: pillayd31@ukzn.ac.za You are invited to visit the College website at <http://chs.ukzn.ac.za/Homepage.aspx>

The total remuneration package offered includes benefits.

The closing date for receipt of applications is Friday, 27 October 2017 The University reserves the right not to make any appointment.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za Completed forms may be sent to pillayd31@ukzn.ac.za
Advert Reference Number MUST be clearly stated in the subject line.