



UNIVERSITY OF
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**EXTENDED
LEARNING**

Ethics and Integrity in the Workplace



Durban

OUR WORLD IS CHANGING... SHOULDN'T YOU?



Ethics and Integrity in the Workplace

Programme overview & objectives:

The aim of this programme is to facilitate a structured response to an articulated need for the inculcation and practice of ethical conduct, behaviours and practices that are demonstrably consistent with, supportive of and aligned to the values of professional organisations as documented in their public commitments. There is an articulated need for senior managers and leaders in particular, to conduct themselves with demonstrable integrity in all their interactions among themselves, with employees and external stakeholder formations at all times.

Members of specialised professional organisations in particular tend to be engrossed in and fixated on competencies and outcomes that relate directly to their professional practice, often at the expense of their ethical conduct and the need to conduct themselves with integrity. This programme will serve as a platform from which professional practice can be enriched and enhanced through the development, up-skilling and multi-skilling of professional practices into more and better rounded and socially competent assets in their domains of practice.

How you will benefit. You will learn to:

- Provide a forum (through discussion, practical exercises and case studies) for the review of typical ethical issues and decisions faced in the workplace
- Promote a common understanding of the best ethical practices and standards of integrity among all staff
- Ensure a clear understanding of the support and resources available

Key focus areas:

- Institutional Values, Mission, Standards, Policies and Procedures
- Theoretical bases and practical applications of Ethics and Integrity in professional practice
- What constitutes unethical behaviour and conduct in different professional practical contexts
- The role of the qualities of: honesty, morality, principled conduct and truthfulness in building and maintaining professional reputation, and institutional integrity
- Effective communication
- Monitoring and Evaluating, institutional ethical conduct and integrity reputation
- Ethical conduct and integrity reputation risk assessment
- Critical response and evaluation
- Managing conflict

Who should attend:

The target audience will comprise of the most senior management to middle management staff within all departments

Entrance requirements:

A matric/senior certificate or equivalent with middle management work experience

Facilitators include:



Vikani Funda

Vikani is a full-time Independent Professional Consultant with more than 20 years of corporate leadership experience in the industries of Healthcare, Industrial, Retail, Services Marketing, and Financial Services. Vikani has worked in countries including Zimbabwe, Botswana, Lesotho, Mauritius, Zambia, Mozambique, Ghana, Kenya, Tanzania, US (Harvard School of Public Health), Sweden, Rotterdam etc. His fields of expertise are Leadership; Strategy and Organisational Dynamics; Service Delivery and Public Leadership Management. Vikani is currently pursuing his PhD on Leadership in the context of Complexity and Systems Thinking.



UKZN Extended Learning (UEL) is committed to enrichment through lifelong learning, by providing high quality credit and non-credit bearing short courses and academic programmes in collaboration with schools and colleges of the University of KwaZulu-Natal. In a fast-changing environment, developing relevant and useful skills and knowledge, and the capacity to deliver results, is more important than ever. Our courses are designed using the very best methods by combining content, based on both tried and tested results, and recent cutting edge research, with interactive experiential teaching and learning from local and international faculty and guest speakers.

Programme fee:

The programme fee of R7 425 (incl. VAT) covers tuition, instruction material, lunches and refreshments

Duration:

Three days

Dates:

For updated course dates, please contact us or see our website: www.ukznextendedlearning.com

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