As an introduction VSc solutions is a leading supply chain technology consulting firm. VSc fills supply chain planner and customer liaison officer positions predominantly with a focus on graduates. VSc is interested in targeting any business management students with a focus on Logistics, Supply chain or operations management.

Please see the below job description laid out for the Customer liaison office role that we are currently in process of filling, your assistance in this regards would be greatly appreciated.

JOB DESCRIPTION

**Job title:** Customer Liaison officer

**Employer:** VSC Solutions

**Location:** Phoenix, KZN

**Package:** Market related

**Position type:** Permanent

**Overall purpose of the job:**

A Supply chain technology and consulting company is looking for candidates to fulfill a Customer Liaison Officer role at a distributor based in Phoenix.

The candidate will play a pivotal role in managing the actual to planned adherence to routes by making use of tracking software, pro-active communication to customers in terms of expected delivery times, resolving customer queries and driver interaction.

**Preferences:**

1. Previous customer liaison experience preferential

2. Logistics / supply chain degree an advantage

3. Computer skills with Knowledge of Microsoft office suite

4. Good communication skills

5. People skills

**Key activities**:

1. Route adherence management

2. Liaison to stores

3. Delivery queries

4. Driver assistance

5. Event acknowledgement and reporting

6. Vehicle use / abuse management

**Any special requirements:**

1. 6 day week
2. Public holidays
3. Shift hours

**Jaco Kamper**

Contract manager

VSc Solutions

m +27 (0) 84 555 5529  e jaco.kamper@vscsolutions.co.za

