



UNIVERSITY OF  
KWAZULU-NATAL™  
INYUVESI  
YAKWAZULU-NATALI

**EXTENDED  
LEARNING**

# 2018



**PORTFOLIO OF PROGRAMMES**



# INTRODUCTION

## 2018 Portfolio of Programmes

**"We are delighted to announce our 2018 Portfolio of Programmes to assist you in addressing your learning and development needs. At UKZN Extended Learning (UEL), our passion is to capacitate individuals and organisations with the critical knowledge, skills and resources to achieve your full potential. With the challenges of increasing competition, volatility and uncertainty in the economy, pursuing a path of continuous upskilling in your chosen field of expertise will ensure that you continue to achieve your personal and professional aims."**

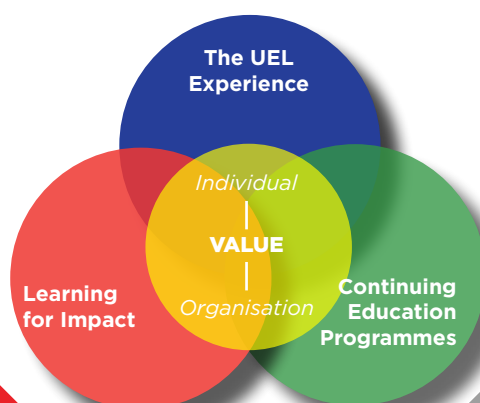
**- SIMON TANKARD, CEO**

Continuing Education plays a key role in promoting lifelong learning across all spheres of society; our programmes are designed to improve your personal productivity and performance and to enhance your organisation's competitiveness in a challenging and demanding environment.

Our programmes are taught by distinguished academics from the University of KwaZulu-Natal (UKZN) and other leading institutions nationally and internationally. Our focus is on active learning, sharing of best practice and implementation of practical applications and solutions for impact in the workplace.

### Continuing Education at UEL Offers

- ⚙ Capacity building for improved business performance and impact
- ⚙ Active and applied learning solutions
- ⚙ World-class teaching and facilitation from distinguished academics and subject experts
- ⚙ Local and global insights and perspectives, aligned to best practice and thought-leadership





## Registration, Accreditation and Mobility

### Registration of UKZN as provider of education and training courses and programmes

The University of KwaZulu-Natal is accredited as a University by the Department of Higher Education and Training (DHET) and is registered on the SAQA list of Public Higher Education Providers.

### Accreditation of short courses by the University of KwaZulu-Natal

In the case of Public Universities responsibility for accreditation now rests with the institution, where there is a quality assurance entity in place, controlled and managed by the University. All short courses offered by UKZN Extended Learning are accredited by the University itself, by means of its quality assurance systems and mechanisms that have been approved by the Council on Higher Education (CHE)/HEQF, and comply with SAQA regulations.

### Pathway to Formal Qualifications of the University of KwaZulu-Natal

Although short courses are predominantly known for their practical “just in time” and “just enough” approach, various carefully constructed courses are designed to provide mobility through qualifying access or credits into formal degree programmes of the University of KwaZulu-Natal.

## Open Programmes

Our 2018 Portfolio of Open Programmes offers a broad range of executive and continuing education programmes designed to address your personal and professional development needs– including Management and Leadership, Entrepreneurship, Marketing and Sales, Finance, Human Resources, Law, Bridging/Access Mathematics and Physics, as well as niche Sector and Subject-based initiatives in areas such as Trade and Investment Promotion, and Food Security.

## Customised Programmes

UEL provides customised in-house programmes for clients, uniquely designed to meet specific development needs across public and private sectors, including Management and Leadership development programmes, and niche offerings in areas such as Occupational Therapy, Monitoring and Evaluation, Renewable Resources (Water and Energy) and Work Readiness (new entrants to the workplace). During 2018 UEL will continue to introduce relevant and innovative programmes to address your needs.

## Online Programmes

We also offer pure online courses across a wide range of subject areas, from financial literacy to mathematics and executive leadership. We invite you to explore possibilities via our website (below).

## Next Steps

If you would like further information on any of our programmes, or would like to discuss your specific development needs, please contact any of our colleagues:

[sookooy@ukzn.ac.za](mailto:sookooy@ukzn.ac.za) (Yashna Sookoo)  
[ndlovus1@ukzn.ac.za](mailto:ndlovus1@ukzn.ac.za) (Sindi Ndlovu)  
[cassimh@ukzn.ac.za](mailto:cassimh@ukzn.ac.za) (Hameeda Cassim)

[govendersh@ukzn.ac.za](mailto:govendersh@ukzn.ac.za) (Shaughnessa Govender)  
[govenderV1@ukzn.ac.za](mailto:govenderV1@ukzn.ac.za) (Verona Govender)  
[jilit@ukzn.ac.za](mailto:jilit@ukzn.ac.za) (Thuthukile Jili)

We encourage you to experience UEL first-hand. You may also visit us online at [www.ukznextendedlearning.com](http://www.ukznextendedlearning.com) to learn about our exciting new programmes for 2018.



**OUR WORLD IS CHANGING...SHOULDN'T YOU?**

## Portfolio of Open Programmes 2018

Programmes	Contact Days		Start Date(s)		Price (incl. VAT)
<b>Management and Leadership</b>					
Executive Leadership Development Programme	15		21 Jun		R65 000
Impactful Leadership for Women	3		6 Jun	5 Nov	R9 500
Senior Leadership Development Programme	15		25 May		R50 000
Management Development Programme	14	14 Feb	18 Jul		R41 750
Emerging Managers Programme	6	14 Mar	18 Jul		R15 590
Managing for Impact	3	14 Mar	18 Jul		R7 790
Change Management Programme	3	18 Apr			R7 790
Board Leadership Programme	2		16 May		R8 000
Certificate in Visionary Leadership <b>(Pure Online)</b>					R9 000
<b>Supply Chain and Project Management</b>					
Competent Project Management	3	14 Mar		12 Sept	R7 790
Advanced Project Management	12	16 Mar	20 Aug		R29 500
Supply Chain Management	3	4 Apr		3 Oct	R7 425
<b>Finance</b>					
Finance for Non-Financial Managers	3	14 Mar		5 Sept	R7 425
Chartered Accountant Board Exam - Applied Learning Programme <b>NEW*</b>	4			4 Dec	R3 750
Finance for Entrepreneurs <b>NEW*</b>	1	12 Apr		6 Sept	R2 450
Financial Literacy Training <b>(Pure Online)</b>					Free
<b>Human Resources</b>					
Aligning Human Resources with Organisational Strategy	2		10 May		R6 950
Conflict Management and Dispute Resolution	3		17 May		R7 425
Building a Talent Management Culture	2			12 Sept	R4 950
Coaching for Managers <b>NEW*</b>	3		20 Jun	27 Sept	R7 425
<b>Marketing and Sales</b>					
Events Management <b>NEW*</b>	5		16 Jul		R12 250
Introduction to Marketing <b>NEW*</b>	5		23 Jul		R12 250
Strategic Marketing Management	3			16 Oct	R7 425
Integrating Social Media into your Marketing Strategy	2		13 Jun		R4 950
<b>Essentials for Business</b>					
Personal and Professional Impact Programme (Work Readiness)	15	1 Mar			R19 500
Safety, Health and Environment (SHE) Management Training	10		9 May	3 Sept	R17 500
Ethics and Integrity in the Workplace <b>NEW*</b>	3		28 May	3 Dec	R7 425
Business Communication <b>NEW*</b>	2		18 Jun		R4 950
Essentials for Business Start-Ups (small, medium and micro enterprises)	2		21 May		R4 950
Effective Minute Taking	1	12 Apr	5 Jul	11 Oct	R2 450
<b>Law</b>					
Certificate in Labour Law	6		18 Jul	15 Oct	R9 200
Certificate in Advanced Labour Law	6	16 Apr		22 Oct	R14 400
Certificate in Forensic Investigation Techniques	12	12 Mar		13 Aug	R18 000
Contracts Management <b>NEW*</b>	3	11 Apr		22 Aug	R7 425
Certificate in Intellectual Property and Indigenous Knowledge Systems (IKS)	3		9 May		R7 425
Certificate in Labour Dispute Resolution and CCMA Practice <b>NEW*</b>	18		TBC		R21 600



## Portfolio of Open Programmes 2018

Programmes	Contact Days	Start Date(s)		Price (incl. VAT)	
Languages					
English Proficiency <b>NEW*</b>	12		26 Sept	R6 500	
isiZulu Basic	12	12 Mar		R6 500	
isiZulu Intermediate	12	12 Mar		R6 500	
French for Beginner's	12	7 Feb		R6 500	
Sign Language	12	21 Feb		R6 500	
Portuguese	12	28 Feb		R6 500	
Sesotho Basic	12	7 Mar		R6 500	
Mandarin	12	7 Mar		R6 500	
Bridging/Access Courses					
Foundation Mathematics	10	15 Jan	4 Jun	R6 290	
Foundation Mathematics ( <b>Pure Online</b> )				R4 000	
Foundation Physics	15	15 Jan	4 Jun	R9 400	
Mathematical Literacy Upgrade to Grade 12 Mathematics	15	5 Feb	9 Jul	R10 490	
Certificate in Business Administration	6 months	12 Feb	13 Aug	R14 700	
Certificate in Public Administration	6 months	12 Feb	13 Aug	R14 700	
Higher Education					
Advanced Leadership Development Programme	9		17 May	R53 900	
Leadership Development Programme	9	21 Apr		R26 000	
Academic Development Programme					
- Module 1: Assessing Learning in Higher Education	3	5 Mar	7 May	2 Jul	R7 425
- Module 2: Teaching and Learning in Higher Education	3	12 Feb	14 May	9 Jul	R7 425
- Module 3: Designing and Evaluating Curricula in Higher Education	3	5 Mar	21 May	16 Jul	R7 425
- Module 4: Supervising Research in Higher Education	3	12 Mar	4 Jun	23 Jul	R7 425
Principles and Practice of Academic Peer Review	1	9 Mar	25 May	24 Aug	R2 450
Public Sector					
Leadership and Good Governance	1 year		TBC	On Request	
Monitoring, Evaluation and Research Skills Programme	6 months	5 Mar		R27 500	
Applied Population Studies Training & Research (APSTAR)	20		21 May	R38 850	
Specialised Subject and/or Sector Courses					
Global Immersion Programme	35		Jun/Jul	R45 000	
Trade, Investment Promotion and Economic Development Programme	6	8 Mar		R14 500	
Advanced Trade, Investment Promotion and Economic Development Programme	4		19 Jul	R10 000	
Food Security and Vulnerability Analysis	14		8 Oct	R31 000	
Introduction to Construction Health and Safety <b>NEW*</b>	12		4 Jun	R18 000	
Advanced Construction Health and Safety Management <b>NEW*</b>	12		3 Sept	R30 000	
Applied Construction Health and Safety Management <b>NEW*</b>	6		5 Nov	R15 000	

⚙ Due to the extended planning horizon for 2018 courses, UEL reserves the right to amend dates and prices at short notice, whilst protecting the consumer rights and interests of prospective delegates

⚙ Seminars can be held on request

⚙ Open programmes can be customised and offered to clients nationally and internationally

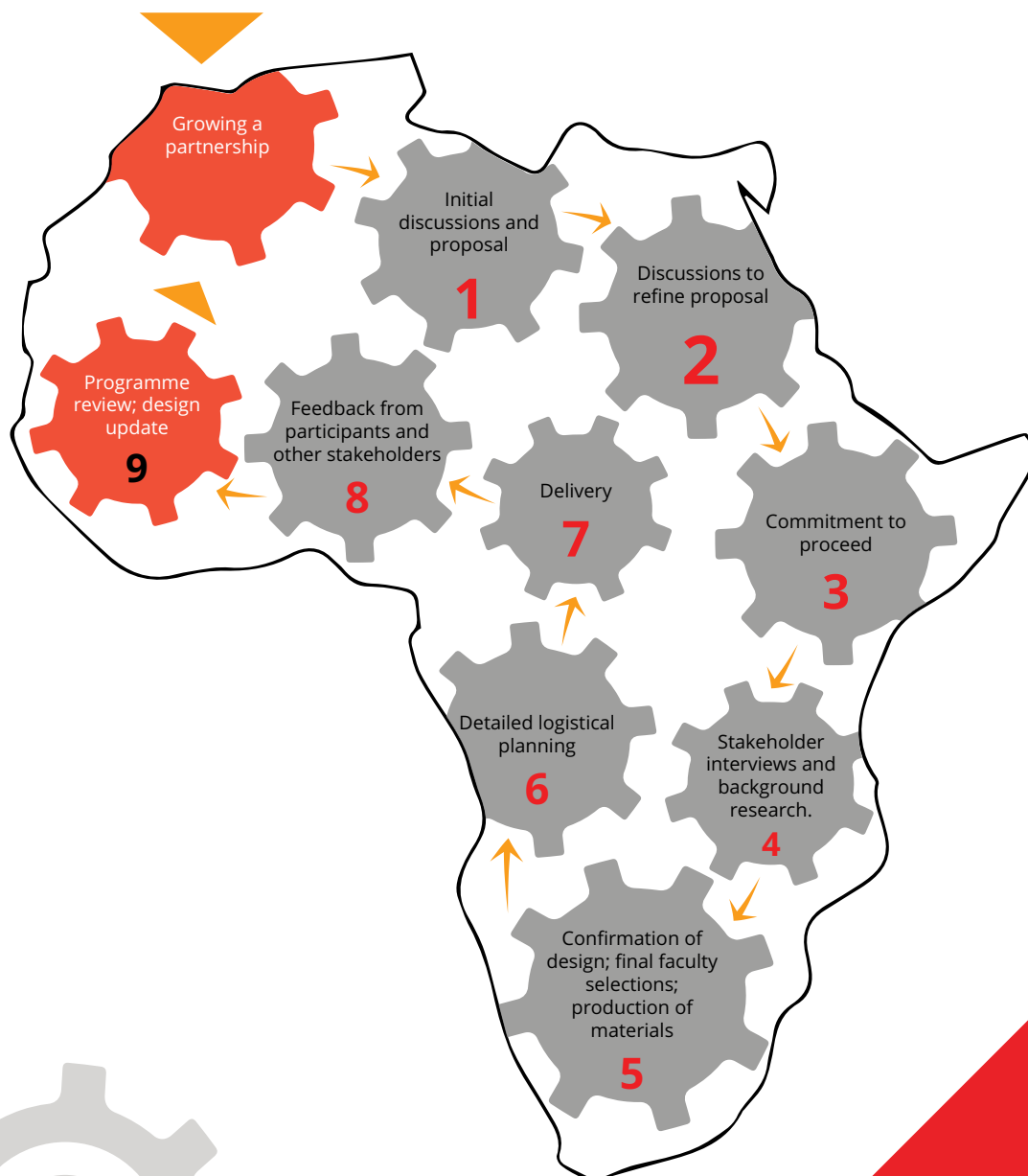
⚙ UEL reserves the right to make changes to course information. For the most accurate course information, please check our website.

# CUSTOM PROGRAMMES

UEL also provides customised in-house programmes for clients, uniquely designed to meet specific development needs across public and private sectors, including Management and Leadership development programmes, and niche offerings in areas such as Occupational Therapy, Monitoring and Evaluation, Renewable Resources (Water and Energy) and Work Readiness (new entrants to the workplace).

During 2018 UEL will continue to introduce relevant and innovative programmes to address your needs.

## ***The Customisation Process***





## Partner Organisations Include



Standard Bank



## Testimonials

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The MDP is an incredible journey that enhances your management capabilities in your organisation and in the business world. The accompanying personal coaching assists you as an individual to reflect on yourself and the people around you. The constant mentorship segment equips you with the necessary skills required to become a future manager and leader. The content of the MDP is diversified and delivered by professionals who have a clear understanding of their respective subject matters. I definitely recommend the MDP to all aspiring individuals and managers.



Ashika Sewduth  
Property Admin Supervisor  
Transnet Property

”

“

The facilitators were highly qualified academics drawn from the different Schools and Colleges at UKZN who were always well prepared and professional. The feedback from the delegates has been extremely positive. The UEL Staff delivered an excellent level of service and support and the company has a representation for its professionalism, courtesy and timely completion of its work.

We are pleased to recommend UEL to any organisation that is serious about the learning and development needs of its employees.”



Moketenyana Mayongo  
General Manager:  
Corporate Services  
Umgeni Water

”

“

I would have no hesitation in recommending UKZN EL as a Service Provider due to their professional approach and attitude as well as the competent and experienced resources they committed to the execution of our project.



cogta  
Department:  
Co-operative Governance and Traditional Affairs  
PROVINCE OF KWAZULU-NATAL

Mr MP Duze  
Deputy Director General: Local  
Economic Development  
Department of Co-operative  
Governance and Traditional Affairs

”



## DURBAN

Howard College Campus  
Innovation Centre, Room 212  
Gate 9, Rick Turner Road  
Durban, 4001

Tel: 031 260 1234

## PIETERMARITZBURG

University of KwaZulu-Natal  
Pietermaritzburg Campus  
Golf Road, Scottsville  
Pietermaritzburg, 3209

Tel: 033 260 5712/6096



EMAIL: [ENQUIRIES.UEL@UKZN.AC.ZA](mailto:ENQUIRIES.UEL@UKZN.AC.ZA)  
[UKZNEXTENDEDLEARNING.COM](http://UKZNEXTENDEDLEARNING.COM)

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