**JOB DESCRIPTION:**

**Job Title:** Client Liaison Officer

**Employer:** VSC Solutions – Division of Super Group

**Location:** Phoenix Industrial Park

**Package:** Market Related

**Position Type:** Permanent

**Overall Purpose of the Job:**

A Supply Chain technology and consulting company is looking for candidates to fulfil a Customer Liaison Officer role at a distributor based in Phoenix.

The candidate will play a pivotal role in managing the actual to planned adherence to routes by making use of tracking software, proactive communication to customers in terms of expected delivery times, resolving customer queries and driver interaction.

**Preference:**

1. Previous customer liaison experience preferential
2. Logistics / Supply Chain degree an advantage
3. Computer Skills with knowledge of Microsoft Office Suite
4. Good communication Skills
5. People skills

**Key Activities:**

1. Route adherence management
2. Liaison to stores
3. Delivery queries
4. Event acknowledgement and reporting
5. Vehicle use/abuse management

**Special Requirements:**

1. 6 days a week
2. Public Holidays
3. Shift Hours

Email your CV to : [Anashya.ranjit@vscsolutions.co.za](mailto:Anashya.ranjit@vscsolutions.co.za) or [Anashya.ranjit@spar.co.za](mailto:Anashya.ranjit@spar.co.za)