

# UASP Fellowships in Research Management

APPLICATIONS ARE FREE OF CHARGE AND MAY BE DUPLICATED

Name: \_\_\_\_\_

## 1. Basic Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Gender: ☐ Male ☐ Female Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Country of Citizenship \_\_\_\_\_ Country of Legal Residence \_\_\_\_\_

## 2. Home Address and Contact Information (In English)

Street \_\_\_\_\_ Apartment \_\_\_\_\_

City \_\_\_\_\_ Postal Index \_\_\_\_\_

Country \_\_\_\_\_ Personal Email \_\_\_\_\_

Home Telephone \_\_\_\_\_ Mobile Telephone \_\_\_\_\_

## 3. Native Language Contact Information (Please provide your contact information in your native language):

Name \_\_\_\_\_ Country \_\_\_\_\_

Street \_\_\_\_\_ Apartment \_\_\_\_\_

City \_\_\_\_\_ Postal Index \_\_\_\_\_

## 4. Employment Information

Title \_\_\_\_\_ Department \_\_\_\_\_

University \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Postal Index \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Work Email \_\_\_\_\_ University Website \_\_\_\_\_

Name of Direct Supervisor \_\_\_\_\_ Position \_\_\_\_\_

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## 5. Research Administration Focus

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**A. The UASP Fellowships in Research management is intended to support research management reform and development at your home institution. To gain the most benefit from the fellowship, we recommend that participants identify the areas in their institution that would benefit the most from reform. In which areas of research administration do you want to focus? (see application instructions for explanations)**

**Please select a maximum of 3 focus areas. If you prefer to focus fewer areas, this is fine.**

- ☐ Institutional research strategy and support
- ☐ Identifying research sponsors/funding
- ☐ External relations
- ☐ Grant/Research contract management
- ☐ Publication
- ☐ Research methods training
- ☐ Incentivizing research
- ☐ Research ethics/ academic integrity/ responsible conduct of research
- ☐ Technology transfer
- ☐ Research commercialization
- ☐ Postgraduate research programs
- ☐ Other

**B. Have you participated in any trainings, conferences or workshops that focus on the research administration topics that you circled above? If yes, please describe:**

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**C. Have you participated in any management conferences, trainings or workshops in research management areas *other* than the topics you circled above? If yes, please describe.**

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**D. You have selected up to 3 research management topics above. How are the selected research administration topics currently handled at your university and who is responsible for its oversight?**

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**E. Please briefly describe your job responsibilities directly related to the research administration topics that you have identified.**

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**F. What changes have happened in the area of research management in your institution over the last five years?**

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**G. What goals does your university have for reforming its research management?**

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**H. If you receive a UASP fellowship, you will be expected to produce an Implementation Plan for developing research management at your home institution. What specific steps do you intend to take to improve research management capacity in your home university? Please provide specific examples of how you will use your new knowledge and administrative and organizational reforms you would hope to achieve.**

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[illegible]

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**J. Have you been in the U.S. on any previous fellowship or training experiences? If so, when, what program, and for how long?**

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**K. Imagine you are in a meeting in the United States with a research manager from an American university. What are the five most important questions that you would ask them? Please make sure that these relate to the focus topics you have selected at the beginning of the application.**

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2 \_\_\_\_\_

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3 \_\_\_\_\_

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4 \_\_\_\_\_

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5 \_\_\_\_\_

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## **6. Placement Information (This information will be used by IREX staff when finding a suitable host in the U.S.)**

How many students currently attend your university? \_\_\_\_\_

Does your university offer research based graduate/post-graduate/advanced degrees?

Yes \_\_\_\_\_

No \_\_\_\_\_

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If so, in what subject areas do you offer postgraduate research degrees?

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What are the three most popular fields of study at your university?

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

How many people report to you directly? \_\_\_\_\_

How many people are in your department? \_\_\_\_\_

How many managers or other administrators separate you from the rector in your university's organizational hierarchy? \_\_\_\_\_

Please briefly describe your university, including year of founding, classical vs. technical university, primarily local vs. national recruitment, and any other distinguishing features. If selected to participate in the program, this information will be important in identifying an appropriate host university.

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What are the research strengths of your university? (if applicable, please highlight any research areas where the university has achieved international recognition)

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**Are there any specific types of programs, departments or committees related to your research management focus that you would be interested in researching?**

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**Does your university currently have any institutional partnerships with other universities in the United States?**

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