

Doris Duke Medical Research Institute (2nd floor), 719 Umbilo Road, Private Bag X7, Congella, 4013, Durban, South Africa
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CAPRISA is seeking a dynamic and experienced individual, to fill the position of Research Assistant. The ideal candidate should be a self-starter with a high level of initiative and experience in the implementation of clinical trials.

POSITION: RESEARCH ASSISTANT (2 YEAR FIXED TERM CONTRACT)

Qualification and Experience:

Masters Degree in Social / Health Sciences (or equivalent qualification); At least 2 years of Project Management experience; Experience in setting up and implementing network trials (e.g. NIH-funded trials); Experience in day to day management of study staff, including Quality Control officers, HIV counsellors and administrative staff; Experience in multitasking and working with multiple projects; Experience in study quality control and quality assurance activities; Good knowledge of HIV / AIDS; Excellent writing, speaking, presenting, training and group facilitation skills; Experience in conducting research; Experience in working with a multidisciplinary team; Proficiency using computer software programs including Windows 2000 Operating System, Microsoft Office Suite, Adobe and various internet search engines.

Competencies

Written and oral communication skills; Planning and coordinating skills; Well-developed problem solving skills; Attention to detail; Interpersonal skills; Deadline driven

Closing Date: 28 July 2016

Should you wish to apply, please visit the CAPRISA website, www.caprisa.org and click the Vacancies icon to register your CV online.

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Should you require any further information, please contact the HR Officer, Pamela Job on 031 260 4688

CAPRISA is an equal opportunity employer and is committed to Employment Equity.



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