

**The University of KwaZulu-Natal (UKZN) is committed to Employment Equity.
For this position, applications are invited from Designated Africans**

FIXED TERM CONTRACT: ONE YEAR

**FINANCE DIVISION
CASHIER (2 POSTS)
(PEROMNES GRADE 11)
PIETERMARITZBURG & DURBAN**

REF NO.: F02/2016

The incumbent is responsible for receiving, receipting and banking of University income as well as making cash disbursements.

Minimum Requirements:

- Matric with Accounting plus one (1) year certificate;
- Three (3) years experience in a large computerised organisation of which two (2) years must be in cashiering;
- Basic knowledge of accounting and reconciliations;
- Experience working with on-line data processing;
- Evidence of experience in dealing with people at all levels in respect of customer service.

The total remuneration is R11,258 per month.

The closing date for receipt of applications is 17 February 2016.

Applicants are required to complete the relevant application form which is available on the Vacancies website at www.ukzn.ac.za. Completed forms may be sent to Ndlovub2@ukzn.ac.za.

Advert Reference Number MUST be clearly stated in the subject line.