



**ADVERTISEMENT OF AN INTERNSHIP PROGRAMME FOR FINANCE MANAGEMENT**

KZN Department of Health is inviting unemployed graduated from Higher Education Institutions inter alia **University of Kwa-Zulu Natal, University of Zululand, Durban University of Technology, Mangosuthu University of Technology etc.**

The Department offers equal opportunity and is an affirmative action employer, whose aim is to promote representativity in all levels of occupational categories in the Department. People with Disability (PWD), therefore people with disability must feel free to apply.

Applications are invited from unemployed graduates with the following qualifications.

Placement Area/Section	Bachelor Degree in:	HEAD OFFICE	TOTAL
SCM	Accounting, Financial Management, Supply Chain Management, or Asset Management,	10	10
SCM	Informatics, Management Information Systems or National Diploma or BTech Degree Financial Information Systems	2	2

**Requirements for the above Internship programme:-**

- ▶ 3 year recognized Degree or B-Tech in Accounting, Financial Management, Supply Chain Management, Asset Management or Informatics, Management Information Systems.
- ▶ Applicants must come from the KwaZulu-Natal province. Preference will be given to applicants from UMgungundlovu District Municipality.
- ▶ Candidates must demonstrate willingness to work and excel in specialized field.
- ▶ Qualifications in the related field.
- ▶ Targeted age group should be from 18-35 years.

**INHERENT REQUIREMENTS**

- ▶ Advance computer skills (excel)
- ▶ Interpersonal relation skills
- ▶ Communication skills
- ▶ Customer relations
- ▶ Must be willing to travel
- ▶ Must be able to work long hours on their fleet
- ▶ Driver's license will be an advantage.

**KEY PERFORMANCE AREAS**

- ▶ Physical Verification of assets;
- ▶ Reconciling of the FAR to the financial records (BAS);
- ▶ Performing year end procedures; and
- ▶ Asset disposals.

**DIRECTIONS TO CANDIDATES**

**NB: All applications must be hand delivered to Natalia Building, 7th Floor, South Tower, Room 107**

1. Application forms can be collected from Human Resources Office of all the Health District Offices, Hospitals and Institutions as well as Head Office.
2. Attach originally certified copies of educational qualifications and ID, and updated curriculum vitae,
3. If you do not hear from the Department within 3 weeks after the closing date, kindly regard your application as unsuccessful.

**NB:** Failure to comply with the above directives will disqualify the candidate. Contracted candidates will be allocated to Head Office.

**Enquiries: Mr M Mashabane at 033 846 7000, Mrs N.P Vilakazi / Philani Ngcobo at 033 395 2934**

**CLOSING DATE FOR ALL APPLICATIONS IS: 05 FEBRUARY 2015**